

PETERBOROUGH CITY COUNCIL SUMMONS TO A MEETING

You are invited to attend a meeting of the Peterborough City Council, which will be held in the Engine Shed, Sand Martin House, Peterborough on

WEDNESDAY 10 NOVEMBER 2021 at 6.00 pm

AGENDA

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- 4. Mayor's Announcements**
- 5. Leader's Announcements**

QUESTIONS AND PETITIONS

- 6. Questions from Members of the Public**
- 7. Petitions**
 - (a) Presented by Members of the Public**
 - (b) Presented by Members**
- 8. Questions on Notice**
 - (a) To the Mayor**
 - (b) To the Leader of Member of the Cabinet**
 - (c) To the Chair of any Committee or Sub-Committee**
 - (d) To the Combined Authority Representatives**

RECOMMENDATIONS AND REPORTS - PART ONE

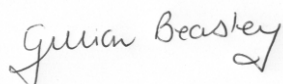
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Chief Executive

2 November 2021
Town Hall
Bridge Street
Peterborough

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**MINUTES OF THE SPECIAL COUNCIL MEETING
HELD WEDNESDAY 28 JULY 2021
ENGINE SHED, SAND MARTIN HOUSE, PETERBOROUGH**

THE MAYOR – COUNCILLOR STEPHEN LANE

Present

Councillors Ansar Ali, Imtiaz Ali, Jackie Allen, Steve Allen, Ayres, Barkham, Bashir, Bisby, Andrew Bond, Sandra Bond, Brown, Burbage, Casey, Coles, Dowson, Elsey, Mohammed Farooq, Saqib Farooq, Fenner, Fitzgerald, Judy Fox, Harper, Haseeb, Haynes, Hemraj, Hiller, Hogg, Howard, Howell, Ishfaq Hussain, Iqbal, Jamil, Jones, Joseph, Lane, Moyo, Gul Nawaz, Shaz Nawaz, Over, Qayyum, Robinson, Rush, Sainsbury, Sandford, Sharp, Simons, Skibsted, Tyler, Warren, Yurgutene

In Attendance Virtually

Councillors Day, Yasin

A minute's silence was observed in honour of Cathy Weaver, who served as a past Peterborough City Councillor, Group Leader, Leader, and Mayor.

Group Leaders paid tribute to Ms Weaver, highlighting her important contributions to the city, and her passion for local communities, education, and attracting people to the city.

29. Apologies for Absence

Apologies for absence were received from Councillor John Fox, Councillor Yasin, Councillor Day, Councillor Knight, Councillor Cereste, and Councillor Walsh

30. Declarations of Interest

Agenda Item 4(b) 'Honorary Freedom of the City – RBL Peterborough'

Councillor Casey declared that he was a member of the Royal British Legion.

31(a). Honorary Alderman Award – Chris Ash

Councillor Hiller moved the recommendations, which were seconded by Councillor Casey.

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to:

1. Award the status of Honorary Alderman to the former Member of Council Chris Ash.
2. Award badge of office to the former Member awarded the status of Honorary Alderman at a formal ceremony on a date to be agreed.

31(b). Honorary Alderman Award – John Holdich

Councillor Mohammed Farooq moved the recommendations, which were seconded by Councillor Casey.

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to:

1. Award the status of Honorary Alderman to the former Member of Council John Holdich.
2. Award badge of office to the former Member awarded the status of Honorary Alderman at a formal ceremony on a date to be agreed.

31(c). Honorary Alderman Award – David Seaton

Councillor Hiller moved the recommendations, which were seconded by Councillor Casey.

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to:

1. Award the status of Honorary Alderman to the former Member of Council David Seaton.
2. Award badge of office to the former Member awarded the status of Honorary Alderman at a formal ceremony on a date to be agreed.

31(d). Honorary Alderman Award – Darren Fower

Councillor Jamil moved the recommendations, which were seconded by Councillor Casey.

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to:

1. Award the status of Honorary Alderman to the former Member of Council Darren Fower.
2. Award badge of office to the former Member awarded the status of Honorary Alderman at a formal ceremony on a date to be agreed.

31(e). Honorary Alderman Award – Diane Lamb

Councillor Hiller moved the recommendations, which were seconded by Councillor Casey.

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to:

1. Award the status of Honorary Alderman to the former Member of Council Diane Lamb.
2. Award badge of office to the former Member awarded the status of Honorary Alderman at a formal ceremony on a date to be agreed.

32(a). Honorary Freedom of the City – John Holdich

Councillor Hiller addressed the meeting and moved the following motion:

“Council resolves:

That we, the Members of Peterborough City Council, assembled in accordance with Section 249(5) of the Local Government Act 1972 acknowledge the eminent service rendered to the City by John Holdich.

Local government is in John Holdich's blood. His father Fred Holdich was a councillor for 47 years and there has been a Holdich on one council or another since 1880.

John won his first election in 1977 in the old Minster ward on Cambridgeshire County Council and then in 1979 he took on further responsibility after being elected councillor for Peterborough City Council, which at the time was a district council. In 1981 he lost his county council seat, whilst remaining on the city council, but was back again as a county councillor in 1988 representing 23 rural villages until 1997 when the unitary authority of Peterborough City Council was constituted.

John has represented the rural villages including Glington and Castor ever since. He and his wife Barbara, who he has been married to for 54 years, were Mayor and Mayoress of Peterborough in 1995/96 and Deputy Mayor and Mayoress in 1988/89. He has also served as a Glington parish councillor since 1979 - 20 of those years as chairman – and as chair of governors at City College Peterborough for 42 years which has been rated good by Ofsted for the past decade and provides access to education for 3,000 people every year. More recently he has served as deputy mayor of the combined authority since 2015.

He was chairman of the Peterborough Conservative Association for 12 years and campaign manager to the late Brian Mawhinney who served as MP for Peterborough from 1979 to 2005.

John Holdich has many career highlights, not least the OBE he received from Prince Charles in 1996 and his year as Mayor of Peterborough during which he and Barbara raised £37,000 for The Alzheimer's Society and Arthritis UK, a record he held for more than ten years.

He says he is most proud of his work with young people and those with disabilities, for example the adult training centre in Eye, Changing Days, which he helped set up to assist people with learning difficulties to gain independence and employment. He is also proud of the project to transfer of the council's housing stock to Cross Keys Homes, giving residents at the time a better standard of home; a project he led as cabinet member.

However, his enduring legacy will be the work in the formation and delivery of Peterborough's new university.

In recognition of the above, WE DO HEREBY CONFER the honorary Freedom of the City upon John Holdich, of Peterborough.”

The motion was seconded by Councillor Jamil and Members endorsed the comments made.

A vote was taken on the motion to grant honorary freedom of the city to John Holdich

(unanimous with no Members indicating to vote against or abstain) and the motion was **CARRIED**.

32(b). Honorary Freedom of the City – RBL Peterborough

Councillor Hiller addressed the meeting and moved the following motion:

“Council resolves:

That we, the Members of Peterborough City Council, assembled in accordance with Section 249(5) of the Local Government Act 1972 acknowledge the eminent service rendered to the City by Peterborough Branch of Royal British Legion.

In May 1921 The British Legion was formed, bringing together four national organisations of ex-Servicemen that had established themselves to support those who had suffered as a result of service during the First World War. The Peterborough Branch was formed a month later on 27th June, and for 100 consecutive years has been supporting the local Armed Forces community; remembering those who have served and sacrificed during two world wars and subsequent conflicts.

A key moment for the Branch was the opening ceremony of the club house at Thorpe Lawn in 1921. General Lord Horne cut barbed wire to enter the club with cutters that were used through the war by General Strong. Lord Horne praised the Northamptonshire fighting men for their spirit and encouraged the public to support the club and the British Legion. One of the highlights of the Branch’s history was the opening of Haig Hall on 6th March 1931; and this building exists today and is home to Peterborough City College; with a memorial stone placed in the foyer referencing the building’s origins.

Over the years, the Branch has contributed towards four War Memorials. The first was the Peterborough & District War Memorial Hospital that opened in 1928.

The second Memorial was on Bridge Street and was in use from 1986 until 1995 when it was replaced by the third Memorial located on the north side of the Cathedral Grounds. In 2012 the Branch raised funds for the construction of the current War Memorial on Bridge Street. This memorial, in a prominent position, is the one used today by the Branch and the local community to commemorate anniversaries and remember all those who served and sacrificed to defend our freedom. It has become the centrepiece for civic occasions.

The Royal British Legion is the Custodian of Remembrance and is best known for its annual Poppy Appeal. In recent years Branch Members have managed to increase the amount of funds raised to support the Poppy Appeal and in 2018-2019 they raised an incredible £141,883.29. Over the years, the Branch has been extremely fortunate to have had lots of dedicated volunteers, a tribute should be paid to all of them. The logistical challenges are huge but they are ultimately raising funds for the welfare of our servicemen and women, and veterans.

The Branch is always represented at Civic occasions, for Remembrance Day, VE Day and VJ Day. But, as you would expect, Peterborough has a couple of unique events that attract attention from outside the City. Indeed, one of them from the other side of the World.

Among those remembered is the ‘lonely Anzac’ Sergeant Hunter, an Australian soldier who was neither born, nor lived in Peterborough but after being injured during WW1 he sadly died in the area in 1916 and is buried in the Broadway Cemetery.

The Branch also remembers the role that animals played during the Great War, with Jimmy the Donkey, buried in Central Park. Jimmy, a decorated donkey, was born on The Somme. He was retired to Peterborough after the war and was loved by soldiers as well as civilians.

In recognition of the above, WE DO HEREBY CONFER the honorary Freedom of the City upon Royal British Legion (Peterborough), of Peterborough.”

The motion was seconded by Councillor Mohammed Farooq.

A vote was taken on the motion to grant honorary freedom of the city to the Peterborough Branch of Royal British Legion (unanimous with no Members indicating to vote against or abstain) and the motion was **CARRIED**.

The Mayor
6.00pm – 6:34pm
28 July 2021
Sand Martin House
Peterborough

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**MINUTES OF THE COUNCIL MEETING
HELD WEDNESDAY 28 JULY 2021
ENGINE SHED, SAND MARTIN HOUSE, PETERBOROUGH**

THE MAYOR – COUNCILLOR STEPHEN LANE

Present

Councillors Ansar Ali, Imtiaz Ali, Jackie Allen, Steve Allen, Ayres, Barkham, Bashir, Bisby, Andrew Bond, Sandra Bond, Brown, Burbage, Casey, Coles, Dowson, Elsey, Mohammed Farooq, Saqib Farooq, Fenner, Fitzgerald, Judy Fox, Harper, Haseeb, Haynes, Hemraj, Hiller, Hogg, Howard, Howell, Ishfaq Hussain, Mahboob Hussain, Iqbal, Jamil, Jones, Joseph, Lane, Moyo, Murphy, Gul Nawaz, Shaz Nawaz, Over, Qayyum, Robinson, Rush, Sainsbury, Sandford, Shaheed, Sharp, Simons, Skibsted, Tyler, Walsh, Warren, Wiggin, Yurgutene

In Attendance Virtually

Councillors Day, Yasin

33. Apologies for Absence

Apologies for absence were received from Councillor John Fox, Councillor Yasin, Councillor Day, Councillor Knight, and Councillor Cereste.

34. Declarations of Interest

There were no declarations of interest.

35. Minutes of the Meeting Held on 23 June 2021

The minutes of the Council meeting held on 23 June 2021 were approved as a true and accurate record, subject to the amendment of item 27(2) to read “Councillor Ishfaq Hussain seconded the motion ...”.

COMMUNICATIONS

36. Mayor’s Announcements

The Mayor announced that that the Mayor’s Charities was launching a virtual fundraising scheme, in light of challenges arising from COVID-19 restrictions. It was hoped that this new platform would be a great success.

37. Leader’s Announcements

There were no announcements from the Leader.

QUESTIONS AND PETITIONS

38. Questions with Notice by Members of the Public

Questions from members of the public were raised in respect of the following:

1. Safety of Orton Northgate Roads
2. City Centre Toilets

The questions and responses are attached in **APPENDIX A** to these minutes.

39. Petitions

(a) Presented by Members of the Public

There were no petitions presented at the meeting.

(b) Presented by Members

A petition was received from Councillor Walsh in relation to an HMO built in Oakley Drive and Thornleigh Drive.

A petition was received from Councillor Haseeb in relation to removing the residents only parking restrictions on Thistle Moor Road.

40. Questions on Notice

(a) To the Mayor

(b) To the Leader or Member of the Cabinet

(c) To the Chair of any Committee of Sub-Committee

(d) To the Combined Authority Representatives

Questions (a)-(d) to the Leader or Member of the Cabinet were raised and taken as read in respect of the following:

1. Support for students in the summer holidays
2. Use of the Town Hall
3. Anti-social behaviour/social housing
4. Flooding
5. Success of Selective Licensing
6. Post-Euro online behaviour
7. Brown bin income
8. Accommodation for Syrian refugees

The questions and responses are attached in **APPENDIX A** to these minutes.

RECOMMENDATIONS AND REPORTS

41(a). Scrutiny Committee Recommendation – Parental Leave Policy

The Council received a report from the previously titled Adults and Communities Scrutiny

Committee, in relation to the Parental Leave Policy.

Councillor Casey moved the recommendation.

Councillor Sainsbury seconded the recommendation and reserved his right to speak.

Councillor Fitzgerald moved an amendment to the recommendation and emphasised the desire to develop a policy that helped to attract and support the best quality Councillors, from diverse backgrounds. The amendments proposed altered the policy to ensure that the Member parental leave arrangements were no greater than the employee parental leave arrangements. This also included the limitation that Members who received a Special Responsibility Allowance would not continue to receive this while on parental leave.

Councillor Casey seconded the amendment and advised that the initial proposal had been agreed by the scrutiny committee prior to his becoming chair, and he felt that there was need for further cross party consideration of the proposals, incorporating the suggested amendments.

Council debated the recommendation and the amendment, and the summary of the points raised by Members included:

- Members were pleased to see the police return to Full Council and hoped that its introduction would benefit the general approach to Councillors requiring child care.
- It was noted that the cap of six months on the time Members would be permitted parental leave was in line with the legal and constitutional requirement for Members to attend at least one meeting within a six month period.
- It was emphasised that Members and officers were both valuable in their Council work.

Councillor Sainsbury, as seconder of the recommendation, confirmed that he supported the amendments as proposed.

As seconder of the amendment and mover of the recommendation, Councillor Casey summed up and, in so doing, thanked all those Members and officers who had worked on the recommendation and revisions proposed.

A vote was taken on the amended recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to adopt the Parental Leave Policy for Councils as set out in the revised Appendix 1 to the report.

41(b). Audit Committee Recommendation – Annual Audit Committee Report

The Council received a report from the Audit Committee, in relation to the Annual Audit Committee report.

Councillor Over moved the recommendation and thanked those Members who served on the committee in the past year. The Councillor noted that the committee played a key role in scrutinising the governance arrangements in place within the Council, particularly following the implications of the COVID-19 pandemic.

Councillor Sainsbury seconded the recommendation.

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with

no Members indicating to vote against or abstain) to approve the Annual Audit Committee report as shown at Appendix 1 to the report.

41(c). Cabinet Recommendation – Cambridgeshire and Peterborough Minerals and Waste Local Plan Document (Version for Adoption)

The Council received a report from the Cabinet, in relation to the Minerals and Waste Local Plan Document.

Councillor Hiller moved the recommendation and noted that a number of typos had been identified in the document, which would be corrected ahead of publication, specifically relating to the date of the Waste Needs Assessment, which should read December 2019, not June 2019. The document had been submitted for examination and approved by an inspector. Cambridgeshire County Council had adopted the Minerals and Waste Local Plan Document already. The document was of key importance when identifying locations for mineral gathering, in managing waste, and the creation of wildlife sites from formal mineral extraction locations.

Councillor Harper seconded the recommendation and congratulated officers on their work on the document.

As mover of the recommendation, Councillor Hiller summed up and, in so doing, confirmed that the document was an important element of the Local Plan.

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to:

1. Subject to resolution 3, adopt the Cambridgeshire and Peterborough Minerals and Waste Local Plan as set out in Appendix B to the report, which incorporated modifications as recommended by the Inspector (Inspector 'Main Modifications' as found at the end of Appendix A to the report) and other minor editorial modifications ('Additional Modifications' – see Appendix C to the report);
2. Subject to resolution 1, endorse that the Peterborough 'Policies Map' be updated in accordance with Appendix D to the report;
3. Agree that recommendation 1 only come into effect if Cambridgeshire County Council had already agreed to adopt the Local Plan (which it is scheduled to do so on 20 July 2021); or, if that agreement was not yet achieved by Cambridgeshire County Council, recommendation 1 come into effect from the date that Cambridgeshire County Council does agree to adopt the Plan. If Cambridgeshire County Council agree not to adopt the Plan, then Cabinet decisions taken on 12 July 2021 in relation to the document, and recommendation 1 and 2 become null and void.

41(d). Cabinet Recommendation – Making Glinton Neighbourhood Development Plan and Barnack Neighbourhood Development Plan Following Successful Referendum Outcomes

The Council received a report from the Cabinet, in relation to the Glinton Neighbourhood Development Plan and the Barnack Neighbourhood Development Plan.

Councillor Hiller moved the recommendation and noted the significant work carried out by the parish councils in Glinton and Barnack, and their communities, all of which had

been endorsed by the local electorate. The Glington Neighbourhood Development Plan received an 88% majority vote in a local referendum, with the Barnack Neighbourhood Development Plan receiving a supporting vote of 90%. Both plans were subject to consultation and expert independent examination, supported by the Council's own planning officers.

Councillor Over seconded the recommendation and applauded the huge amount of work undertaken by those in the Glington and Barnack villages. The plans before Council were welcomed as an attempt to safeguard the character and identity of local villages and to promote appropriate change.

As mover of the recommendation, Councillor Hiller summed up and, in so doing, expressed his enthusiasm for the development of neighbourhood development plans.

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to:

1. 'Make' the Glington Neighbourhood Plan, as set out at Appendix A to the report, (which means to all intents and purposes 'adopted') and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within the Glington Neighbourhood Area (the Glington Neighbourhood Area is the same area as Glington Parish).
2. 'Make' the Barnack Neighbourhood Plan, as set out at Appendix B to the report, (which means to all intents and purposes 'adopted') and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within the Barnack Neighbourhood Area (the Barnack Neighbourhood Area is the same area as Barnack Parish minus the part of Burghley Park that falls within the parish).

41(e). Constitution and Ethics Committee Recommendation – Review of Peterborough City Council's Code of Conduct

The Council received a report from the Cabinet, in relation to the Council's Code of Conduct.

Councillor Fitzgerald moved the recommendation and confirmed that the Council was legally required to have a Code of Conduct in place. The Council's current code was approved a number of years ago. Following a review undertaken by the Constitution and Ethics Committee, prompted by the publication of recommendations by the Committee for Standards in Public Life, the proposed revised code was presented to Members for approval. A consultation process on the Local Government Association model code was carried out last year, with the Council's on scrutiny committee considering the proposals and suggesting a number of amendments to the Constitution and Ethics Committee for consideration, which included in the final recommendation.

Councillor Allen seconded the recommendation.

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to adopt the new Councillor Code of Conduct (Appendix 1 to the report) and associated guidance.

41(f). Constitution and Ethics Committee Recommendation – Update to Petition Scheme

The Council received a report from the Constitution and Ethics Committee, in relation to the Petition Scheme.

Councillor Fitzgerald moved the recommendation and advised that the proposal to exclude petitions on subjects that had already been decided upon was in order to assist officers in their workload. This was not intended to discourage public engagement, but to ensure that no members of the public held false expectations about what could be done on any particular issue. The committee considering several different wording iterations before settling on the recommendation to Council.

Councillor Allen seconded the recommendation and advised that the debate of the Constitution and Ethics Committee had been fair and reasonable.

Council debated the recommendation and the amendment, and the summary of the points raised by Members included:

- Concerns were raised in relation to restrict the public's ability to call the Council to account.
- It was noted that often the public are not fully aware of a decision until after it had been taken.
- The change of direction in relation to the demolition of Rhubarb Bridge following the receipt of a petition was cited as an example of the current scheme working well.
- Comment was made that the recommendation was agreed at the Constitution and Ethics Committee meeting by a majority of one.
- Issue was taken with the wording of the proposal, which it was suggested implied that decisions taken by the executive could not be reversed, which was not considered to be the case.
- Concern was expressed in relation to the interpretation of the proposed wording and whether there was to be a time limit on when a decision was considered to be 'already taken'.
- Some Members suggested that 'realistic' was too subjective a work to be included in the scheme.
- It was suggested that the matter be returned to the Constitution and Ethics Committee for further consideration.

Councillor Murphy moved a motion to refer the recommendation back to the Constitution and Ethics Committee for further consideration.

Councillor Hogg seconded the recommendation.

A vote was taken on the recommendation (25 voted in favour, 29 voted against, and 1 abstained from voting) and the motion was **DEFEATED**.

Councillor Allen, as seconder of the recommendation, advised that he was grateful the debate between Members.

As mover of the recommendation, Councillor Fitzgerald summed up and, in so doing, emphasized that the proposals were not political, but were to assist officers in their work. Officers often make suggestions to the Constitution and Ethics Committee on council processes, however, Members do not always agree. It was confirmed that members of the public could voice their objection to decisions or protest in other ways, including writing to Members, or the Chief Executive, or asking a question at Council.

A vote was taken on the recommendation and Council **RESOLVED** (28 voted in favour, 25 voted against, and 2 abstained from voting) to adopt the revised Petition Scheme with the following addition:

- “related to a decision by the Council that has already been taken and there is no realistic possibility of a different decision being taken”

42. Questions on the Executive Decisions Made Since the Last Meeting

Amendment to Arrangements with Empower

In response to a question from Councillor Hogg, Councillor Coles advised that the Council would be taking control of the Empower resources. The matter would continue to be discussed, but not using the particular Empower name.

Peterborough Housing Revenue Account

In response to a question from Councillor Shaz Nawaz, Councillor Steve Allen advised that it was felt a more measured approach to the number of properties to be built by the HRA was most appropriate, particular in its first year of operation.

In response to a question from Councillor Jones, Councillor Steve Allen advised that how the Council was to measure the success of the Housing Revenue Account was set out in the business plan, including how the housing list and housing demand would be dealt with.

In response to a question from Councillor Murphy, Councillor Fitzgerald advised that if Members wished to seek a change to the business plan, this could be done prior to the business plan being agreed.

The Mayor reminded Members that questions must be relevant to the decisions set out in the report.

Cycling and Walking Member Working Group Recommendations

In response to a question from Councillor Day, Councillor Fitzgerald advised that funding was not coming to an end, however the temporary cycle lane along Crescent Bridge would be coming to an end. Cabinet had been assured of a more permanent solution for traffic issues experience on that bridge.

In response to a question from Councillor Haynes, Councillor Fitzgerald advised that the Council was following the Combined Authority transport hierarchy, with cyclists and pedestrian priorities in the best way. It was felt, however, that the temporary solution put in place was not the best to do so. It was still a priority to increase cycling and walking in the city.

In response to a question from Councillor Sandford, Councillor Fitzgerald advised that he did not feel that the temporary scheme at Crescent Bridge was a good low-cost scheme. It was suggested that many residents did not wish for it to become permanent. It was agreed that cycling into the city needed improvement and the funding from the Combined Authority would be used to find the best way to do so.

In response to a question from Councillor Murphy, Councillor Hiller advised that the Council had not had to commit any of its own funds to the scheme.

In response to a question from Councillor Wiggin, Councillor Hiller advised that the School Streets programme was available to all schools. Those schools on main roads presented a problem, with issues around parking, drop-off and pick-up. There was no simple answer to traffic issues around schools, though Councillor Hiller was happy to ask the transport team to contact Councillor Wiggin to discuss further.

Budget Control Report May 2021

In response to a question from Councillor Haseeb, Councillor Coles advised that it was believed that a significant amount of the forecasted overspend was COVID-19 related.

43. Questions on the Combined Authority Decisions Made Since the Last Meeting

There were no questions on the questions on the Combined Authority decisions made since the last meeting.

COUNCIL BUSINESS TIME

44. Notices of Motion

44(1) Motion from Councillor Skibsted

Councillor Skibsted moved the motion as altered and advised that many other local authorities had agreed to ban glyphosate from the herbicides that they use. This reduced disruption in the soil. It was suggested that there were links between the use of glyphosate to neurological disorders and gut imbalance. Alternative methods that could be used were hot foam systems, manual mulching, flame treatment, high pressure water systems and electronic control systems. The motion asked for a 12 month trial in areas controlled by Aragon.

Councillor Simons seconded the motion and reserved his right to speak.

Council debated the motion, and the summary of the points raised by Members included:

- It was noted the impact on health of glyphosate was not certain, a number of countries had prohibited its use.
- Suggestion was made that far more herbicide was used than necessary.
- Members felt that a trial was a sensible approach.
- Concerns were raised about a ban of glyphosate in some areas that experienced high weed levels, and wished to find a solution that worked with residents.

Councillor Simons spoke as seconder of the motion and noted that the UK was one of the most regulated countries in the world in relation to herbicides, but felt it would be wrong not to investigate alternatives.

Councillor Skibsted, in summing up the motion, and suggested that just because something had been trialled before, did not mean that it should not be revisited. The Council should not be constrained by the extra cost of alternatives if we wish to meet our environmental aims.

A vote was taken on the altered motion from Councillor Skibsted. The motion was **AGREED** (unanimous with no Members indicating to vote against or abstain) as follows:

“The use of herbicides such as glyphosate in the UK has increased by 60% in real terms since 1990 [1]. Italy, Portugal and the Canadian city of Vancouver have all banned the use of glyphosate [or glyphosate-based weed killers] and France is working towards this. Monsanto and German owner Bayer face 9,000 lawsuits in the USA from those that believe their illnesses are caused by their products, the first plaintiff won unanimously with many more to follow [2]. Recent studies published in ScienceDirect show a 41% increased risk of Non-Hodgkin Lymphoma caused by exposure from glyphosate-based weed killers and products [3].

Council believes:

- There are some studies that glyphosate and a wide range of other herbicides may be harmful to human health. However, it is currently regulated and permitted for use in the UK by the HSE.
- The use of weed killers reduces biodiversity, impacting negatively on insects, birds and bees, in a time when the world is losing 2.5% of its insect population per-year [4]
- Harmful weed killer residues can creep into the food chain, although it is recognised that the Councils does currently dilute the chemical used on PCC land.

Council resolves to recommend that the Cabinet Member agrees to:

- **Investigate over the next 12 months alternative methods of weed control to establish if they are both economical and operationally viable in wards deemed appropriate and on land maintained by Aragon Direct Services.**
- **Trial herbicide-free alternatives during this period. Particularly those adopted by the likes of Hammersmith and Fulham and Lewes Councils who use biodegradable foam or hot steam treatments on weeds.**
- **Arrange to visit areas that have already moved to phase out the use of Glyphosate to learn from their practice.**
- **Report to Growth, Environment and Resources Scrutiny Committee on the findings of the above and implement new procedures where possible.**
- **Grant an exception to the above ban regarding the control of Japanese knotweed, or other invasive species, where there are currently no effective mechanical techniques available. However, in this case chemicals such as glyphosate will only be stem-injected, rather than sprayed, to reduce its spread in the environment.**
- **Grant an exception on sprays only in relation to Giant Hogweed where it's not safe to be dug out or safely removed by other means and then cordon off the surrounding area.**

1. <http://www.pan-uk.org/pesticides-agriculture-uk/> Link to external page/site
2. <https://www.theguardian.com/science/2018/oct/07/monsanto-trial-cancer-appeal-glyphosate-chemical> Link to external page/site
3. <https://www.sciencedirect.com/science/article/pii/S1383574218300887> Link to external page/site
4. <https://www.theguardian.com/environment/2019/feb/10/plummeting-insect-numbers-threaten-collapse-of-nature> Link to external page/site”

44(2) Motion from Councillor Qayyum

Councillor Qayyum moved the motion and advised that in the 20 years of her medical qualification she had not seen challenges like those faced in the past two years. Thanks was given to all those involved in making the COVID-19 vaccination programme such a success. It was noted, however, that rates of COVID-19 infection were increasing in the region. Within the latest COVID-19 briefing it was shown that cases were increasing in

the over 60's and the visually impaired. It was requested that the Council work with faith-based sites, which were accessible to local residents, for use as vaccination centres. It was further considered that additional training needed to be provided to vaccination staff in order to assist blind and partially sighted people, and increase the vaccine take-up rate by such individuals.

Councillor Hemraj seconded the motion and reserved her right to speak.

Councillor Walsh moved an amendment to the motion. It was advised that the amendment noted the work already being undertaken in relation to the points raised in the motion, with bespoke vaccination sessions for local employers and training already provided to vaccination staff.

Councillor Bashir seconded the amendment and reserved her right to speak.

Council debated the motion and amendment, and the summary of the points raised by Members included:

- A Member who had volunteered at a vaccination centre noted the level of training provided as a St John's volunteer was excellent, including training on vaccinating blind people, people with mental health conditions, and disabled people.

Councillor Hemraj spoke as seconder of the motion and advised Members that as she currently worked for the NHS, she had seen first-hand the work undertaken to look after patients. It was of vital importance to get the public vaccinated. While there were city centre sites and the East of England Showground for car users, there were none in Dogsthorpe Ward, East Ward, or other non-central wards.

Councillor Qayyum, in summing up the motion, advised that she had been actively involved with the NHS delivery arm and had already put forward a query on this matter. It was further considered that training provided did not cover 'Sight' guidance.

A vote was taken on the amendment to Councillor Qayyum's motion from Councillor Walsh (34 voted in favour, 25 voted against, and 0 abstained from voting) and was **AGREED**.

A vote was taken on the motion from Councillor Qayyum as amended. The amended motion was **AGREED** (54 voted in favour, 0 voted against, and 1 abstained from voting) as follows:

"This Council notes that:

On 3rd June 2021, England had reached an important milestone in that 75 % of adults had received the first dose of the covid – vaccine, whereas 50.2 percent had received the second dose.

The data demonstrating vaccine uptake in Peterborough, however, is less than the national average.

It is important from a Public Health and Local Authority perspective to ensure that whilst mitigating factors, such as the disproportionate impact that Covid – 19 on BAME communities is being addressed and worked towards, negative perceptions surrounding the vaccination as well as accessibility issues are posing as challenges within populations that could be a possible contribution to the less than national average uptake of the Covid- 19 vaccine within the city.

The challenges faced by the visually impaired, disabled, less able bodied and elderly populations with no access to transport due to the distance of vaccination centres must be revisited whilst there are increasing infection rates of the delta variant of covid.

It is notable that the concentration of the city's population is within its centre, with reports of long queues and waiting times at available vaccination centres, contributing to vaccine hesitancy and delay as people from outside the city also use the vaccination facilities within Peterborough.

We have already seen some excellent examples of covid testing facilities set up within Mosques, Churches and other faith-based sites and community centres in various cities which are accessible and a familiar venue for residents to access for a covid vaccine. Examples of this have been seen in Birmingham, London and Manchester.

On Thursday 4 March, SNP MP Chris Stephens tabled an Early Day Motion in the Houses of Parliament, calling for the vaccination roll out and vaccine testing to be made accessible for blind and partially sighted people, a factor that should be considered at available vaccination sites

This Council resolves to:

- **Continue to identify strategies actively and swiftly by working with relevant stakeholders such as NHSE and Peterborough and Cambridgeshire CCG, in identifying and encouraging more risk assessed premises within the city such as Mosques, community centres and Pharmacies to make the Covid vaccination programme within the city, more accessible.**
- **Continue to give faith groups and their representative committees the opportunity to propose their grounds and building spaces as vaccination hubs after adequate risk assessment has been provided and staff are identified as fully trained and facilities standardised with governance in place.**
- **Continue to distribute, update and implement and ensure staff working at the vaccine centres are aware of managing and guiding those who are visually impaired by reading through the vaccination management as recommended by the sight council uk's guidance thus:
[https://www.sightlosscouncils.org.uk/wp-content/uploads/2020/12/Covid-19-Vaccine- Rollout-Advice.pdf](https://www.sightlosscouncils.org.uk/wp-content/uploads/2020/12/Covid-19-Vaccine-Rollout-Advice.pdf)"**

44(3) Motion from Councillor Ansar Ali

Councillor Ansar Ali moved the motion and advised that he did not wish his proposal to be perceived as a political motion, or to discriminate against rural communities. It was felt that the proposal reflected the values of Peterborough. The Councillor considered that the Festival of Hunting celebrated a cruel sport which was not supported by sections of the rural community and was not in the spirit of the motion agreed by Full Council in 2020, which moved to ban the sport on Council land. It was noted that traditions could be abandoned if they were no longer appropriate.

Councillor Howell seconded the motion and reserved his right to speak.

Council debated the motion, and the summary of the points raised by Members included:

- Comment was made that as a legal event held by a private organisation and hosted by a private company, it was not within the Council's remit to interfere.
- It was suggested that the Festival of Hunting celebrated an integral part of country life.

- It was considered that, even if the motion was agreed, it would not result in any change and that the purpose of the Agricultural Society was to demonstrate countryside pursuits.
- Further comment was made that, just because an act was legal, it was not necessarily right.
- It was suggested that not all those in the countryside community were in support of the festival, with many feeling that the past practice of fox hunting was not something that should be celebrated.
- It was questioned whether trail hunting was truly harmless, as accidents while taking part in trail hunting were known to happen.
- Comment was made that the motion was not before Council in order to debate morality of fox hunting, but to consider the Festival of Hunting.
- Doubt was expressed regarding whether it was appropriate for the Council to express a moral opinion of the conduct of private businesses.

Councillor Howell spoke as seconder of the motion and highlighted that the proposal was not a criticism of the Agricultural Society or the East of England Showground. Having spoken to the Chair of the Agriculture Society, Councillor Howell stated that she understood the reasons for the event being held at the Showground and the importance of the event. However, as Fox Hunting was banned in 2005, it was questioned why such a sport was still being celebrated.

Councillor Ansar Ali, in summing up the motion, expressed his sadness at some of the comments made during debate. It was reiterated that the intention of the motion was to bring the community together.

A vote was taken on the motion from Councillor Ansar Ali (25 voted in favour, 30 voted against, 0 abstained from voting) and the motion was **DEFEATED**.

44(4) Motion from Councillor Cereste

Councillor Sharp moved the motion as altered and advised that the implementation of Houses of Multiple Occupation (HMOs) had implications regarding infrastructure, the environment and the community, with no controls in planning law to this change of use. It was noted that Hampton family homes were being converted, in some cases resulting in four or five HMOs in one street. This was adding to the existing burden of traffic in the area, which was considered unique to Hampton, with many adopted roads.

Councillor Howard seconded the motion and reserved his right to speak.

Council debated the motion, and the summary of the points raised by Members included:

- Members welcomed the proposal and were pleased to see the alteration to extend the directive beyond Hampton, as many areas experienced the issues raised by the motion.
- Disappointment was expressed that Members who had previously raised the issue of introducing an Article 4 direction in Hampton had not been kept up to date on developments.
- It was suggested that such action could have been taken sooner by the Cabinet Member, without the need to be considered by Full Council.
- It was advised that a report on the implementation of Article 4 Directives had been drafted by the Cabinet Member, which would be shared with Members.

A vote was taken on the altered motion from Councillor Cereste, as moved by Councillor Sharp. The altered motion was **AGREED** (unanimous with no Members indicating to vote against or abstain) as follows:

“The Article 4 direction relates to development comprising change of use from a use falling within Class C3 (dwelling houses) to a use falling within Class C4 (houses in multiple occupation).

This means that a property owner within the defined area who may want to convert their property (Class C3) into a small HMO (Class C4, 3-6 persons) would be required to apply for planning permission.

More and more family homes are being turned into Houses of Multiple Occupation (HMOs).

Residents are worried as this can lead to increased parking, traffic issues, health and safety (tenants and neighbours), as well as affecting the environment and fabrication of the area, which was not designed or planned for this impact.

Peterborough City Council, having received the report on the Article 4 direction, should start the consultation to implement the article 4 in the Hampton Wards and any other ward in the City that is thought to be appropriate.

The Council agrees to initiate a further and formal public consultation with a view to introducing an Article 4 Zone trial in the Hamptons and any other ward in the City that is thought to be appropriate, subject to evidence that the number of Houses in Multiple Occupation in the area is having an adverse effect."

44(5) Motion from Councillor Sandford

Councillor Sandford moved the motion as altered and advised that this was in order to write to the Secretary of State and the Chair of the Local Government Association rather than to local MPs.

Councillor Wiggin seconded the motion.

A vote was taken on the altered motion from Councillor Sandford. The altered motion was **AGREED** (unanimous with no Members indicating to vote against or abstain) as follows:

“Council thanks officers in the legal and democratic services teams for their hard work in ensuring that the democratic processes of the Council have been able to continue during the period of the Covid pandemic, albeit sometimes in a modified form.

Council notes in particular that Peterborough and many other councils have successfully run meetings on Zoom or other online platforms and that the House of Commons has run hybrid meetings, with some MPs in the chamber and some joining virtually. However, following a recent High Court ruling, councils are now prohibited from holding virtual or hybrid meetings, unless Parliament passes primary legislation enabling this to happen.

Council believes that, within reason, councils should be free to set their own rules of procedure, taking into account the needs of their councillors, officers and local residents.

Council therefore asks the Leader of the Council to lobby central government to put forward legislation giving all councils the necessary powers to hold virtual and hybrid meetings if they choose to do so and asks the chief executive to write ~~to the local government minister and to our local MPs~~ the Secretary of State for Housing, Communities and Local Government and the Chairman of the Local Government Association urging them to support this proposal.”

The Mayor
6.45pm – 10:41pm
28 July 2021

**FULL COUNCIL 28 JULY 2021
QUESTIONS AND ANSWERS**

Questions were received under the following categories:

<u>PUBLIC PARTICIPATION</u>	
<u>Questions from members of the public</u>	
1.	<p>Question from Stephen Jones</p> <p>To Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> <p>Over the past two decades, Orton Northgate has become a residential area. Before this it was home to the Showground and the Lynch Wood Business Park, but people did not live there. There are now over three hundred properties at Orton Northgate, with many more to be built over the next few years. However, as families have settled here, and children have reached school age, the road infrastructure has not changed at all and residents are increasingly concerned about road safety. Our local councillor was able to get the speed limit on Oundle Road reduced from 50mph to 40mph but this is still too fast. It has become common for cats, foxes, deer and hedgehogs to be killed on this stretch of road and we wonder how long it will be before a child is knocked over. Many parents drive their children to the primary school in Orton Wistow because they worry that local roads are not safe. The pedestrian crossing on Oundle Road near Skye Close is not safe, as it is common for drivers to fail to stop at the red signal. What will the council do to make Orton Northgate safer for pedestrians?</p> <p>The Cabinet Member May Respond:</p> <p>We take road safety extremely seriously so I will instruct officers from our highways department to review all of the points that you have raised. We recently undertook some major highways works on the A605 near Orton Northgate which included the creation of new footpaths and cycleways as well as signalised crossings. However, the council is always looking to make further improvements for pedestrians and we would always encourage Members and the public to come forward with suggestions on where improvements are needed. In addition to this I have asked our Road Safety Officer to prioritise making contact with all of the local schools in this area in September to encourage them to take up the various road safety educational activities we offer.</p>
2.	<p>Question from Julie Fernandez</p> <p>To Councillor Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>At the last meeting of full council, the leader stated that he had tasked council officers to look into the provision of public toilets for the city centre. Can we have an update on this. Where will the toilets be situated?</p>

The Cabinet Member May Respond:

Officers have audited the current PCC owned public toilets which shows in the City Centre the Council offer public toilets in the Car Haven Car Park (this is a changing place facility), St Peters Arcade and in the Town Hall once open again.

We are also currently in contact with two companies that offer toilet solutions to ascertain their specifications and potential costs if we were to increase our provision in areas that are currently not provided.

Following a request from the Leader, an audit of businesses earlier this month revealed that 30 businesses have toilets available for customers. The toilets at Marks and Spencer were temporarily closed. There remain some problems with the piping, however they have re-opened.

COUNCIL BUSINESS

Questions on notice to:

- a. The Mayor
- b. To the Leader or Member of the Cabinet
- c. To the Chair of any Committee or Sub-committee

1. **Question from Councillor Warren**

For Councillor Bisby, Cabinet Advisor for Children's Services, Education, Skills and the University

The Covid-19 pandemic has seen our children's education disrupted for in excess of 15 months. It is vital that we do all we can to get these pupils back on track. We also know that children who have English as an additional language are likely to have seen significant losses in learning during this time. Can the Cabinet Member for Education please outline the support available for pupils during the summer holidays to catch up and what is the Local authority doing to support outcomes for children whose families don't speak English at home?

The Cabinet Member May Respond:

The council has been working in close collaboration with schools and early years setting throughout the pandemic. Ensuring children re-engage and accelerate their learning has been a key focus since March. Schools have undertaken assessment and are putting in place plans to support children including revised curriculum and more 1:1 support for those children that need it. The government has made available further funding and the council has supported the roll out of tuition via our teaching school during this period. In addition we have over 1200 places in our holiday activity and food programme which will support improved wellbeing and the majority of our secondary schools will be offering summer schools.

We have restarted our English as an additional language strategy with a refresh of our handbook for supporting improved teaching and we now have a suit of training videos for staff on the best practice in including supporting new arrivals with special education needs and disabilities.

2. **Question from Councillor Sandford**

To Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments

Could the relevant cabinet member tell me whether any consideration has been given to the financial viability of the Council continuing to occupy a small section of the Town Hall or would we be better off transferring all activities including council meetings to Sand Martin House?

The Cabinet Member may respond:

Cllr Sandford, Thank you for your question.

	<p>The Council continually look at the viability of its operational asset estate. When the Council rationalised its accommodation estate and consolidated staff in Sand Martin House, the decision was taken at that time to keep Committee and Council meetings at the Town Hall. The Town Hall budget takes this into account and following the lettings to the DWP and NHS following our staff moves to Sand Martin House this is a net income budget of £162k.</p> <p>The present C-19 restrictions, and the requirement to move back to face to face "Decision Making" meetings, has resulted in the use of Sand Martin House for Committee and Council meetings for the first time as the Town Hall rooms do not presently have the capacity to hold the meetings with the present social distancing restrictions.</p> <p>We will review the associated costs of holding meetings at Sand Martin House once this present cycle of meetings has taken place in July, along with any ongoing "social distancing" requirements, before coming to a decision for the September/October cycle of meetings. This decision will also take into account Staff usage at Sand Martin House, as this is due to start to return to the new "normality" in the Autumn from the present restricted levels.</p> <p>Supplemental</p> <p>If a decision is made to move meetings to Sand Martin House on an ongoing basis, we will then look at other options for the Committee rooms being used at the Town Hall.</p>
3.	<p>Question from Councillor Tyler</p> <p>For Councillor Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>Most social housing tenants are hardworking, conscientious and law abiding. Lots are community minded and do their bit where they live. But I've had reports from residents, as have councillors in other wards, of some tenants bringing anti-social and criminal behaviour with them.</p> <p>Residents should be able to walk around their homes without fear of being abused, robbed, beaten up or worse. I believe social landlords are letting our communities down by placing tenants who display anti-social behaviour into areas without ensuring that existing tenants are protected from this sort of behaviour from new tenants.</p> <p>Can the deputy leader and cabinet member for housing advise me on what risk assessments are undertaken by our social housing providers to ensure anti-social behaviours by tenants can be prevented, and what duties they have to protect other tenants from such behaviours?</p> <p>The Cabinet Member May Respond:</p>

	<p>While we do not have any control over our registered housing providers and their practices, we do provide nominations to those providers from our Housing Register.</p> <p>The checks that are in place for people looking to join the Housing Register are thorough. People must be a qualifying person in order to be accepted onto the register. Those people who apply and have previously been guilty of unacceptable behaviour are not considered to be a qualifying person. Unacceptable behaviour is defined by a number of different factors of which anti-social behaviour is one.</p> <p>Anyone who apply who has previously been subject to action from their landlord due to anti-social behaviour will be excluded from applying and notified that they are not a qualifying person.</p> <p>If a person has no history of anti-social behaviour when they apply, but then display this kind of behaviour after being house the registered provider will take action against them, which if it continues, will result in them losing their home and not being able to secure a further property for some time after.</p>
4.	<p>Question from Councillor Shaz Nawaz (1)</p> <p>For Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> <p>Flooding is a huge concern in certain area of Peterborough. We saw the worst of it a few weeks ago. However, it is a recurring problem whenever it rains. I know residents are frustrated and councillors are equally as frustrated. What is the Cabinet Member doing to fix this problem once and for all?</p> <p>The Cabinet Member May Respond:</p> <p>Climate change increases the likelihood of severe weather events. Intense rainfall is expected to significantly increase in the coming years, but this can be limited if the global rise in temperature is reduced. Reducing our carbon emissions, and therefore reducing our contribution to climate change, is essential to preventing severe weather events in the future. The Council is committed to becoming a net zero carbon organisation by 2030, and to help the city do the same.</p> <p>From a practical perspective, as a Lead Local Flood Authority, the Council is responsible for routine cleansing of the city's network of drainage gullies with 80% of the gullies cleansed biannually and 20% of the gullies cleansed annually. In addition, residents can also report blocked gullies via the Council's online 'Report it Peterborough' tool.</p> <p>However, large amounts of rain falling over a short period of time, has the potential to exceed the capacity of drainage systems. This can result in localised flooding and in the worst case this can enter resident's homes. In these unfortunate circumstances the council's drainage team will investigate the causes and issue a Section 19 report that will be published on the council's website.</p> <p>The council's website contains information detailing how people can prevent flooding to their property and what they should do in the event of a flood. I would encourage</p>

	<p>councillors to visit the webpage and refresh themselves on what advice can be offered to residents.</p>
<p>5.</p>	<p>Question from Councillor Iqbal (2)</p> <p>For Councillor Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>How successful has the Selective Licensing Scheme been in building a working relationship between the Landlords, tenants and the Council, and once the scheme is approved for a further 5-year tenure is it going to be rolled out throughout the city?</p> <p>The Cabinet Member May Respond:</p> <p>The Selective Licensing scheme has required the council and landlords to work together collaboratively, ensuring good landlords are supported and enabled to comply with the requirements of the legislation, and to ensure that properties let by less experienced landlords, or the minority who seek to operate outside the law, are made safe.</p> <p>The scheme has been successful in building a constructive relationship between landlords and the council, evidenced by the fact that, where defects were found following inspection, the majority of them have been rectified voluntarily by landlords without the need for enforcement interventions. Prior to the scheme, the need for enforcement intervention was much higher.</p> <p>Of the properties inspected so far, 227 were found to have category one hazards, (the most serious level of hazard) and required formal action to address them, this again demonstrating the value of the scheme. The number of properties within the scheme with category one hazards has fallen more significantly than across the rest of the city.</p> <p>The council has also sought to work hard with landlords who are struggling with tenant issues, including providing awareness training of the legislative obligations where we can.</p> <p>Any new Selective Licensing scheme is required to be approved by the Secretary of State and must be evidence-based. Following a city-wide review, the data analysis has shown that there is not the evidence base to roll it out across the city, as the eligibility criteria for such a scheme has not been fully met. The factors that are taken into consideration include the percentage of private rented stock in an area, evidence of low housing demand, poor property conditions, levels of migration, deprivation, crime and ASB.</p>
<p>6.</p>	<p>Question from Councillor Qayyum (2)</p> <p>For Councillor Simons, Cabinet Member for Waste, Street Scene and the Environment</p> <p>Does the Cabinet Member for Waste have any data on the income generated by the Council since the charge for the extra brown bins was implemented?</p>

	<p>The Cabinet Member May Respond:</p> <p>All income received from the garden waste service is used to fund the costs of running the service including, communications, the online sign-up system, the back-office database (Bartec), vehicles required for collections and the personnel to deliver the service.</p>
7.	<p>Question from Councillor Shaz Nawaz (2)</p> <p>For Councillor Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>The horrific scenes after England lost to Italy are totally unacceptable. The social media onslaught was just as bad. Unfortunately, this is not an isolated case. We have a huge problem in our society that needs addressing immediately and urgently. What is the council doing in order to send a clear message that such behaviour is abhorrent and will not be tolerated?</p> <p>The Cabinet Member May Respond:</p> <p>The Council proactively promotes integrated activities throughout the year designed to foster community cohesion, understanding and tolerance – something Peterborough as a City is known for and is rightly proud of. Using all our communications channels including social media – and the work of our individual Members - we support and promote cultural activities such as Black History Month, and religious activities pertaining to different faiths such as Ramadan, Eid and Diwali. We have policies in place around social media activity, which includes non tolerance of racial abuse online.</p> <p>In a month where racism has, yet again, been exposed within our society we also recognise that this can be traumatic for some of our colleagues. We should all feel comfortable to carry out our roles in a respectful and supportive working environment. We have used the national issues to highlight throughout our organisation again this month that we have zero tolerance of bullying, harassment or discrimination and this includes any form of racial discrimination. We all have a part to play in establishing and maintaining a culture of respect at all levels of our organisation. This culture underpins employee wellbeing, and is crucial to enable us all to do our best work.</p> <p>Our newly updated respect at work policy provides more information, including contact details for our respect@work contacts. We also have resources such as those shared by our speaker at the Wellbeing Hour we had in January (Why Race Matters when it comes to Mental Health). Also, read about our Mental Health First Aiders and Employee Assist Programme scheme.</p> <p>The Council take issues of hate crime and racism within our City extremely seriously and works regularly with the Police, other partners and communities through the City's Tension Monitoring Group and Hate Crime Operational Group to review the issues that present in our City. The Council has been working closely with communities through the pandemic to ensure that they feel as safe within their communities and would encourage anyone who experiences issues relating to hate crime to contact the Police</p>
8.	<p>Question from Councillor Qayyum (3)</p>

	<p>For Councillor Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>Under the Government's Vulnerable Persons resettlement scheme the Council pledged to receive 100 Syrian Refugees for a duration of five years. We now have families who are being asked to evacuate their accommodation by the end of July when their tenure is over (day after tomorrow) with underlying medical issues and dependants. Can the Cabinet member offer us reassurances that the families will not be left homeless and not be put up in accommodation that could have a detrimental impact on their wellbeing, given their traumatic past of migrating from a war-torn area?</p> <p>The Cabinet Member May Respond:</p> <p>It's amazing how quickly five years have passed, and that we are now coming to the time that the ongoing 5 years support that has been in place for refugees has enabled them to settle into our communities. The accommodation that was and continues to be provided to this cohort was leased from private landlords for the period of the support. It was always and still is the intention for those households to move to independent accommodation at the end of that 5 year period.</p> <p>Some landlords have requested their properties back at the end of the lease term, which is their right and some landlords have indicated that they are happy to make a rental arrangement direct with the refugee household. Whichever the circumstance I know that the team support the refugee programme and the housing needs team are working closely together and offers of suitable accommodation will be made to the households prior to the lease periods coming to an end. Support will be offered with the move and transition and there should be no need for any household to be threatened with homelessness.</p>
9.	<p>WARD SPECIFIC: Question from Councillor Iqbal (1)</p> <p>For Councillor Simons, Cabinet Member for Waste, Street Scene and the Environment</p> <p>The planting beds throughout the Gladstone area are neglected and in a deplorable state. Officers tell me that there are no funds whatsoever to manage these examples of so-called "landscaping". The verges along Bright Street are particularly unsightly and reflect badly on a neighbourhood that deserves better. The beds were introduced by the Council forty years ago but increasingly overlooked as time has gone by. When will funds be made available to correct this failure?</p> <p>The Cabinet Member May Respond:</p> <p>The planting beds were historically planted with shrubs and are currently on the maintenance contract with Aragon Direct Services for a once per year cut. In the past we have been asked to turn certain beds into parking areas of which we do not have the budget to fund this. One of my officers has walked the area and we proposed to put a long-term plan in place to bring the beds back into a respectable condition working both with the local community and through Aragon Direct Services.</p>
10.	<p>WARD SPECIFIC: Question from Councillor Ansar Ali (1)</p>

	<p>For Councillor Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>The sports and recreation facilities at Gladstone Park were built to serve the specific needs of the local community, however it seems the local community are being priced at out of using the much-needed outdoor facilities. The outdoor cricket nets are in demand but beyond the affordability of local groups and residents. Hence this facility, although very popular with the local community, has hardly been used by the locals. Can I ask the Cabinet Member for an assurance that this issue will be addressed urgently so local residents and groups can avail themselves of this facility?</p> <p>The Cabinet Member May Respond:</p> <p>for information we have had a specific question raised about this directly to Cllr Ali from Jabeen Maqbool (Chair of City Cricket Club) and we will be contacting her directly to discuss access to living sport funding to cover costs over the summer. We will then be inviting her to a meeting with the school who own the land the cricket nets are on to see if there is an arrangement we can come to where the club maintain the nets in exchange for free usage. However, this last part could take some time. It would be easy to consider a free rate but then every community group would ask for one which would significantly reduce our already reduced income as a result of covid.</p>
	<p><u>Questions on notice to:</u></p> <p>d. The Combined Authority Representatives</p>
Nil	

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COUNCIL	AGENDA ITEM No. 9(a)
10 NOVEMBER 2021	PUBLIC REPORT

EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL

CABINET RECOMMENDATION – UNIVERSITY FUNDING AND FINANCE INTERIM UPDATE

The Cabinet, at its meeting on 25 October 2021, received a report in relation to funding for the University and an interim finance update.

In addition to its recommendation to Council, Cabinet also resolved to:

- 1) Authorise the Council to enter the Getting Building Fund (GBF) Grant agreement with the Cambridgeshire and Peterborough Combined Authority (CPCA) to provide a new surface car park supporting regional pool customers and free up spaces for university use as set out at paragraph 4.18.
- 2) Delegate authority to the Corporate Director Resources and the Director of Law & Governance and Monitoring Officer to negotiate and agree commercial terms with Peterborough Limited and PropCo 2 to lease spaces on PCC's regional pool car park.
- 3) Approve the development of an Her Majesty's Treasury (HMT) 5 case business case for development of Phase 3 of the university for subsequent consideration by Cabinet
- 4) Approve the instruction of a red book valuation for land at Bishop's Road for university Phase 3.

In the event of a successful Levelling Up Fund (LUF) bid for university Phase 3, delegate authority to the Executive Director for Place and Economy and the Corporate Director Resources to:

- 5) Approve the business case set out at recommendation 5 capping PCC capital contribution to the project at £20m in line with the bid submitted to MHCLG 3.
- 6) Note the governance arrangements proposed to govern the build of university Phase 3 as set out at Appendix 3.
- 7) Enter into the Levelling Up Fund grant agreement with MHCLG.
- 8) Approve the development of a Subscription Agreement between the Propco and Peterborough City Council for the capital investment into the development of Phase 3 and the land required and delegate to the Executive Director of Place and Economy and Corporate Director Resources, in consultation with Cabinet Member for Strategic Planning, Commercial Strategy and Investments and the Cabinet Member for Children's Services, Education, Skills and the University authority to negotiate and complete the Subscription Agreement.
- 9) Approve the commitment to invest the £20M capital grant into the Phase 3 build and draw down the funding to mobilise the activities and milestones identified within the Business Case to achieve the completion of university Phase 3 teaching building by end March 2024.
- 10) Approve transfer of a single further phase of land for university Phase 3 subject to relevant shares being allocated in favour of PCC in PropCo, planning permission, final independent red book land valuation and, adhering to all other legal and other necessary statutory obligations and consents as required.
- 11) To put a motion to the Board of Prop Co to increase the number of PCC directors and in so doing increase the degree of control of the company.
- 12) Subject to recommendation [11], approve the nomination of Emma Gee, Assistant Director Growth and Regeneration, as an additional director on PropCo Board to reflect PCC increased shareholding in PropCo 1.

IT IS RECOMMENDED that Council:

- 1) Authorise the re-allocation of the capital programme budget for University Access / Slip Roads to deliver the car park by December 2022, utilising Getting Building Funding Grant, and £500k of council match funding.

The original Cabinet report is attached.

CABINET	AGENDA ITEM No. 4
25th OCTOBER 2021	PUBLIC REPORT

Report from:	Peter Carpenter, Corporate Director, Resources and Steve Cox, Executive Director Place & Economy	
Cabinet Member(s) responsible:	Councillor Lynne Ayres, Cabinet Member for Children's Services, Education, Skills and the University. Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments.	
Contact Officer(s):	Peter Carpenter, Corporate Director, Resources Email: peter.carpenter@peterborough.gov.uk Steve Cox, Executive Director Place & Economy Email: steve.cox@peterborough.gov.uk	Tel. 07920 160122 Tel. 07713 073879

UNIVERSITY FUNDING AND FINANCE INTERIM UPDATE

RECOMMENDATIONS	
FROM: Corporate Director, Resources	Deadline date: October 25th, 2021 (cabinet) and November 10 th 2021 (full council)
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> 1) Authorise the Council to enter the Getting Building Fund (GBF) Grant agreement with the Cambridgeshire and Peterborough Combined Authority (CPCA) to provide a new surface car park supporting regional pool customers and free up spaces for university use as set out at paragraph 4.18 2) Recommend to Council, the re-allocation of the capital programme budget for University Access / Slip Roads to deliver the car park by December 2022, utilising Getting Building Funding Grant, and £500k of council match funding 3) Delegate authority to the Corporate Director Resources and the Director of Law & Governance and Monitoring Officer to negotiate and agree commercial terms with Peterborough Limited and PropCo 2 to lease spaces on PCC's regional pool car park; 4) Approve the development of an Her Majesty's Treasury (HMT) 5 case business case for development of Phase 3 of the university for subsequent consideration by Cabinet 5) Approve the instruction of a red book valuation for land at Bishop's Road for university Phase 3. <p><i>In the event of a successful Levelling Up Fund (LUF) bid for university Phase 3, delegate authority to the Executive Director for Place and Economy and the Corporate Director Resources to;</i></p>	

- 6) Approve the business case set out at recommendation 5 capping PCC capital contribution to the project at £20m in line with the bid submitted to MHCLG
- 7) Note the governance arrangements proposed to govern the build of university Phase 3 as set out at Appendix 3
- 8) Enter into the Levelling Up Fund grant agreement with MHCLG
- 9) Approve the development of a Subscription Agreement between the Combined Authority and Peterborough City Council for the capital investment into the development of Phase 3 and the land required and delegate to the Executive Director of Place and Economy and Corporate Director Resources, in consultation with Cabinet Member for Strategic Planning, Commercial Strategy and Investments and the Cabinet Member for Children's Services, Education, Skills and the University authority to negotiate and complete the Subscription Agreement;
- 10) Approve the commitment to invest the £20M capital grant into the Phase 3 build and draw down the funding to mobilise the activities and milestones identified within the Business Case to achieve the completion of university Phase 3 teaching building by end March 2024.
- 11) Approve transfer of a single further phase of land for university Phase 3 subject to relevant shares being allocated in favour of PCC in PropCo, planning permission, final independent red book land valuation and, adhering to all other legal and other necessary statutory obligations and consents as required.
- 12) To put a motion to the Board of Prop Co to increase the number of PCC directors and in so doing increase the degree of control of the company
- 13) Subject to recommendation 12, approve the nomination of Emma Gee, Assistant Director Growth and Regeneration, as an additional director on PropCo Board to reflect PCC increased shareholding in PropCo 1

1. ORIGIN OF REPORT

- 1.1 This paper follows the grant of planning permission for phase 2 for which parking is required to satisfy planning conditions and PCC's £20M Levelling Up Fund (LUF) bid in June 2021 for a second academic building at ARU Peterborough, referred to as Phase 3 in this report.

2. PURPOSE AND REASON FOR REPORT

- 2.1 This report provides an update on the university project and builds upon previous decision making, particularly Cabinet approval in September 2020 for the formation of a special venture vehicle between partners and, a March 2020 CMDN authorising (in principle) the transfer of land and to enter the required legal agreements.

It relates specifically to entering into grant agreements to draw down funding to facilitate delivery of current and future university phases and the associated commercial arrangements between partner organisations.

- 2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1, 'To take collective responsibility for the delivery of all strategic Executive functions within the Council's Major Policy and Budget Framework and lead the Council's overall improvement programmes to deliver excellent services.'

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	YES	If yes, date for Cabinet meeting	25/10/21
Date for relevant Council meeting	10/11/21	Date for submission to Government Dept. <i>(Please specify which Government Dept.)</i>	N/A

4. BACKGROUND AND KEY ISSUES

Background.

- 4.1 This report sets out recent progress against university objectives of the Council's and partners Cambridgeshire and Peterborough Combined Authority (CPCA) and Anglia Ruskin University (ARU) as well as next steps in realising the next phase of the university.
- 4.2 In 2020 Anglia Ruskin University was awarded Academic Delivery Partner status and entered into contract to deliver:
- Up to 2,000 students for the 2022/23 academic year
 - Rising to 3,000 by 2024/25 and
 - Up to 4,000 by 2025/26, with an aspirational target of
 - Up to 12,500 students by 2030/31.
- 4.3 In December 2020, legal agreements concluded between the three partners and Peterborough HE Property Company Limited (PropCo), the development vehicle tasked with delivering university buildings and infrastructure, was formed.
- 4.4 The Council and CPCA are partners in PropCo together with Anglia Ruskin University (ARU, the procured higher education provider) into which 13.5 acres will, in due course be transferred by the Council.
- 4.5 The first 4 acres (Phase 1) was transferred on 23rd December 2020 and the balance of land will transfer as further phases of campus development come forward.

University Phase 1 and Phase 2

- 4.6 The £31m university phase 1 building will enable delivery of a curriculum matched to the growth needs of local businesses, providing new opportunities for communities to gain access to higher level skills, better paid employment, and enhanced life-chances. The first teaching building is now on site and scheduled for completion in September 2022.
- 4.7 The £16m phase 2 research building will house established and start-up companies developing cutting edge technologies linked to net zero carbon products and equipment development, as well as advanced manufacturing processes to produce them. The anchor tenant, will be Photocentric, developing new 3D printed battery technologies for vehicles. This phase of the University will link academia and industry to establish a net zero research cluster in the very heart of Peterborough, providing a platform for a high

value manufacturing innovation eco-system with a Technical University at its core. The building is anticipated to complete in December 2022.

4.8

In July 2020, PCC allocated £2m in the Capital Programme to deliver a new access off the Parkway to support delivery of university phase 2. Later, in June 2021, planning permission was secured for phase 2 with outline permission for new a car park with capacity for up to 180 additional spaces. In order to discharge planning conditions the car park is required to be operational on occupation of the phase 2 building.

4.9

The requirements of the planning consent triggered a change in priority for enabling infrastructure to support the delivery of the phase. This meant the original investment in highways by way of a new slip road was overtaken by the need to provide parking to facilitate the implementation of the planning consent. In response to the new need PCC went on to secure external grant funding and provisionally allocate PCC capital funding to car parking at the Bishops Road site.

4.10

An Outline Planning Application (OPA) is required for future phases of the university, and partners are of the view that developing a new permanent decked car park on the regional pool car park runs the risk of compromising the wider, long term university campus ambition.

4.11

The wider campus ambition and phasing, including parking provision on or off site will be considered by both the Embankment Masterplan and any accompanying city centre wide Parking Strategy as well as the outline planning application and any reserved matters applications.

4.12

University access (and broader improved access to the city centre off Frank Perkins Parkway) is a longer term issue that relates to the wider transport network and future transport strategy for the city. The council will shortly be finishing phase 1 of an Outline Business Case called University Access. This work is funded by the CPCA and is looking at transport options to the east of the city centre that are required to support all the growth in that section of the city. Currently, options are being considered against factors such as traffic modelling, environmental considerations, and land use issues. A public consultation will be undertaken to seek the public's input into options so that a preferred option can be selected and developed further.

Getting Building Fund Grant Agreement

4.13

The council secured £827,000 from the Getting Building Fund to support infrastructure delivery on the university project with a £1.9m match contribution from PCC borrowing. As set out above the grant will now deliver new parking capacity at embankment. The grant agreement is being finalised in preparation for signature pending cabinet approval.

4.14

A revised grant application will now account only for expenditure on the new car park and not wider enabling infrastructure, releasing c£1.5m of borrowing. A grant change control request will go first to The Business Board who administer the Getting Building Grant and then to BEIS as the government awarding body. A decision is expected at Business Board meeting in November 2021 and the Council is confident that the change will be deemed acceptable.

4.15

Following approval from both bodies it is recommended that the £2m in the Capital Programme for the year 2021/22 be reduced to (£1.327m). This revised figure will comprise £827K third party grant and £500K Council borrowing. This reflects the provisional costs of the car park. It is proposed this spend is re-profiled, with GBF grant spent from 2021/22 and PCC borrowing to be incurred in 22/23. The cost plan for the car

park will be revised over the coming month and only the investment required will be borrowed.

University Car Parking and Regional Pool Commercial Terms

4.16

The new surface car park will be built east of the Pool building and will be set well back from Bishops Road. The Council will retain the freehold of both the new car park east of the Regional Pool, annotated (A) on the plan at Appendix 1 and the Regional Pool Car Park annotated (B).

4.17

The Corporate Director Resources and the Director of Law & Governance and Monitoring Officer will negotiate and agree commercial terms with PropCo 2 to lease 128 spaces on the regional pool car park for university and R&D users and revert with a proposal for approval via CMDN in due course.

4.18

PropCo 2 will enter a 5-year lease and be liable for all rates and maintenance under a full repairing lease. The lease cost will be set at a level which generates income sufficient to cover the borrowing costs for the replacement car park to the east of the pool.

4.19

PCC will lease all 128 spaces east of the pool to Peterborough Limited to serve pool users on the same terms they currently benefit from. It will also lease 70 of the 198 spaces on the current Regional Pool car park.

University Phase 3 and Beyond - Outline Planning Application

4.20

In July 2021, PCC planners advised that any further phases of the university would need to be guided by an outline planning application (OPA) to ensure that the campus develops in a strategic way that allows for future growth and assimilates with the wider embankment in a complementary way. This OPA will include the phase 3 academic building which is the subject of a recent PCC bid to MHCLG Levelling Up Fund in July 2021.

4.21

PropCo 1 is already working towards an outline planning application in Spring 2021. They have appointed MACE to design and tender the scheme, ensuring continuity with phases 1 and 2. PropCo 1 and CPCA are cashflowing work on the OPA until such time as a decision on the Levelling Up Fund bid is made by MHCLG. Working at risk is necessary to allow the partners to meet the spend criteria set out in the Levelling Up prospectus which requires investment and/or a start on site for projects by end March 2021 and completion by March 2024.

Embankment Masterplan

4.22

In January 2021, PCC was successful in agreeing terms with MHCLG to deliver a capital programme of £22.9m over 10 projects to boost the city with a wealth of cultural, health and wellbeing and tourism improvements and to make it an even better place to live, work and visit.

4.23

One of the projects was to plan for an enhanced green and accessible Embankment for residents to relax and enjoy for leisure and entertainment purposes, linking in with the new planned University and driving footfall to and from the city centre.

4.24

In September 2021, Masterplanners Barton Wilmore and multidisciplinary consultants Stantec were appointed to take forward a comprehensive plan to guide the future of Embankment. Over the next 4 months the highly experienced team will undertake widespread community and stakeholder engagement as part of that exercise. The end result will be a vision for the future of the whole of Embankment and Middleholme supported by technical studies to ensure proposals are appropriate and deliverable. The

masterplan will inform and influence the development of the outline planning application for the next phases of the university.

4.25

To that end, in July 2021, the Combined Authority Board resolved to matchfund the £200K Town Deal revenue funding with a £100K contribution to the project.

Levelling Up Fund Bid

4.26

The Levelling Up Fund was announced in the Budget 2021. A £4.8 billion fund designed to invest in local infrastructure that has a visible impact on people and their communities including local transport schemes, urban regeneration projects and cultural assets.

4.27

In May 2021 PCC issued a 'call for projects' where parties were invited to submit projects for consideration that met key criteria such as strategic fit with national and local policy objectives, deliverability and value for money. Following ratification by a panel of councillors, business and community representatives and both MPs the council submitted a £20 million LUF bid to government in June 2021 for University Phase 3 with the formal support of MP Paul Bristow. The application is included at Appendix 2.

4.28

The bid was complemented by £2m match funding from The Business Board and £4m from Anglia Ruskin University. The total value of the project build will not exceed £26 million and the Council's contribution is capped at the value of the £20m LUF grant. Any cost overruns will be dealt with through value engineering.

4.29

The bid seeks funding to deliver the next academic teaching building, namely the Living Lab, University Quarter Cultural Hub (phase 3). A decision is expected by MHCLG in Autumn 2021. In the event the Peterborough bid is successful and a grant offer is made, it is proposed that council will enter the grant agreement with MHCLG and then onward transfer the funding via grant funding agreement with relevant conditions to PropCo 1 to deliver the building and environs.

4.30

A similar arrangement is successfully delivering university Phase 1 which is now on site. It will involve a change to the current Shareholder's Agreement which the Council entered into in 24 December 2020.

4.31

The governance arrangements in place to manage the funding and delivery of the university phases have been updated as set out at Appendix 3.

4.32

In addition to the capital funding, PCC will also transfer a further tranche of land to PropCo1, as previously agreed by Cabinet in September 2020 and subsequent CMDN. All partners receive shares in the Peterborough HE Property Company Ltd that will own the building, in proportion to their contribution to it.

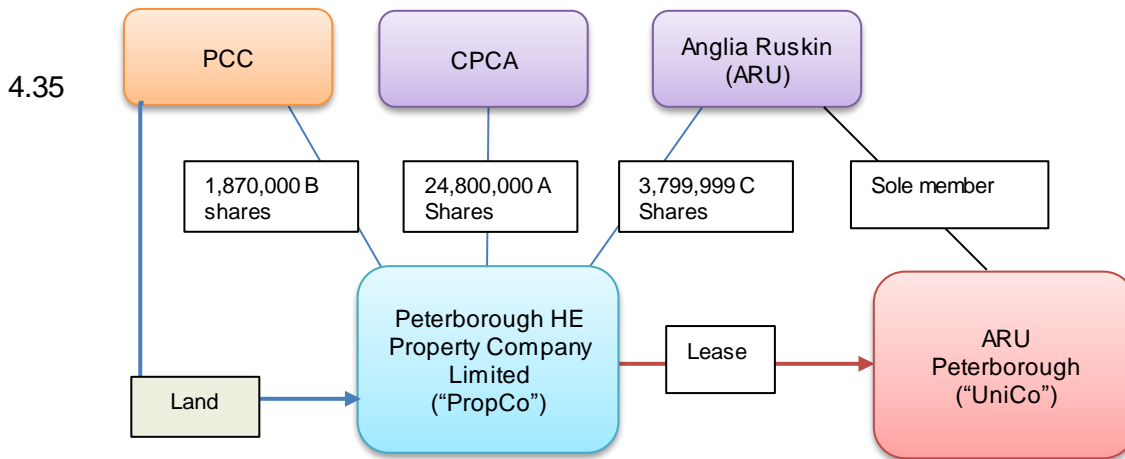
PropCo

4.33

The ownership structure of the University reflects the commitment of resources each of CPCA, PCC and ARU to the project. At completion in December 2020, CPCA subscribed for 24,800,00 A ordinary shares for cash and also for proportion of PropCo costs funded by prior to completion. PCC subscribed for 1,870,000 B ordinary shares in consideration for the transfer of the Property (land) and ARU subscribed for 1 C ordinary share and then subscribed for the balance of its 3,799,999 C ordinary shares following the satisfaction of certain conditions under an agreement for lease.

4.34

The structure of the arrangement is set out in the diagram below.



Subsequent to this diagram, ARU invested a further £1.7m into Phase 1 taking their contribution up to £5.5m.

4.36

If the Council is successful in securing the additional investment into the university through LUF it would increase the Council's share allocation in PropCo1 to make PCC the second majority shareholder. Table 1 below sets out the revised indicative allocation on grant award and following PCC land transfer to PropCo.

4.37

Table 1: Joint shareholding based on second PCC land contribution of circa 4 Acres (size of the Wirrina Car Park) and LUF Funding (£20M)

4.38

Shareholding in The Peterborough Higher Education Property Company					
		PCC	CPCA	ARU	total
Phase 1	First teaching building	1.87	24.8	5.50	32.17
		5.8%	77.1%	17.1%	100.0%
Phase 3	Second Teaching building	21.87*	2	4	27.87
		78.5%	7.2%	14.3%	100.0%
	Total Shareholding in Propco1	23.74	26.8	9.5	60.04
		39.6%	44.6%	15.8%	100.0%

*land value of £1.87m may change subject to independent valuation

PropCo Directors and Voting Rights

4.39

The Shareholder Agreement (SHA) establishes that the management of PropCo is vested in the board (clause 4.1), with each PropCo Director present entitled to one vote on each issue put to the vote, per 15.1 of the Articles. The SHA also sets out the number of board directors permitted by each party at clause 4.2, with CPCA entitled to appoint and maintain up to 2 CPCA Directors, and PCC and ARU to appoint and maintain up to one each.

The current arrangement gives the PCC director 25% of the voting rights on each issue. While technically the PCC director can be outvoted on any matter, there are also a series

- 4.40 of matters (called “reserved matters”) that require the consent of all three shareholders. In respect of those decisions, each party essentially has a veto.

- 4.41 In the event of LUF bid success, PCC will take further legal advice to nominate Emma Gee as an additional PCC director to the PropCo Board with amended PCC voting rights due to PCC’s higher share allocation. This would result in 40% voting rights for PCC in line with majority shareholder CPCA. With 1 vote or 20% voting rights for Anglia Ruskin University.

5. CONSULTATION

- 5.1 Since the formation of PropCo in Q1 2021, engagement with council and CPCA officers occurs on a fortnightly basis. Council also engages with ARU regularly and attends PropCo 1 board meets with ARU, CPCA and PCC directors for progress updates, issue escalation and decision-making purposes. Peterborough Limited, as regional pool leisure centre operator also been consulted as part of the process.

Shareholder Committee of 13th September also trailed the activity set out in more detail in this report.

The CPCA also reports into the Combined Authority Skills Committee and is scheduled to take a report outlining the next phases beyond the Living Lab that will be the subject of the OPA.

Governance arrangements for the development and delivery are set out at Appendix 3.

- 5.2 Officer consultation with Cllr Ayres, Cabinet Member for Children’s Services, Education, Skills and the University occurred on 25/08/21 and with Cllr Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities on 26/08/21.
- 5.3 Public consultation and stakeholder engagement on Phase 1 and 2 proposals occurred over Q4 2020-Q3 2021. Feedback from statutory consultees such as Historic England over determination stage was also considered in decision making by the planning authority. Bowmer and Kirkland, the university P1 and P2 main contractor regularly engages with residents over construction stage. An ARU communication working group also supports the workstream.
- 5.4 Further engagement and consultation is expected during the design and planning stages of the outline planning application as it emerges over 2021 and 2022.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 Entering the LUF grant agreement in a timely fashion in the event of success, supporting the university programme financially and agreeing interim arrangements such as a lease of spaces on the regional pool car park makes the ultimate goal of a university for the city with up to 12,500 students in the next 15 years more likely to be realised. This in turn, helps the city to address its high-level skills deficit and create a pipeline of skilled graduates to support the future growth of local businesses and the city’s economy.

7. REASON FOR THE RECOMMENDATION

- 7.1 This cabinet paper builds upon previous university programme decision making including a March 2020 CMDN, September 2020 cabinet paper and a June 2021 CMDN. Given its ongoing development ambitions, the university programme will be the subject of further governance and decision-making papers as it develops and achieves its vision for the city in the coming years.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 The Council could choose not to accept the grant funding for the car park which in turn allows the university to satisfactorily discharge planning conditions thereby not permitting occupation of the building. This would bring reputational, political and financial risk to the university programme, partners CPCA, ARU and council directly (as landowner and planning authority). Given this, the option to do nothing was discounted at the outset
- 8.2 The Council could not accept LUF funding for Phase 3 of the university denying £20m investment into the city as well as partner match funding of £6m. This would mean the university would be limited to a single teaching and R&D building stunting its growth and its ability to reach critical mass and attract students.
- 8.3 In respect of transferring the funding to PropCo 1 to deliver the university, PCC could accept the grant and choose instead to contract and deliver the building. This would not utilise the track record and capacity offered by the current delivery route which is successfully delivering against phases 1 and 2.

9. IMPLICATIONS

Financial Implications

- 9.1 Approval of Recommendations 1 to 3 will result in the Council's capital programme being amended as described in paragraph 4.15 as follows:
- Removal of planned expenditure in 2021/22 : (£2m);
Insertion of planned expenditure over 2021/22 & 2022/23: £1.327m (tbc); funded £0.827m grant, £0.5m borrowing.
- 9.2 The net revenue cost of borrowing is around £26k per year and this is expected to be funded through income as set out in paragraph 4.19
- 9.3 If the Council's "Levelling Up Fund Bid" is approved by MHCLG, as set out in recommendation 10 the funds once received by the Council will be transferred to the University Propco company
- 9.4 The Council's Shareholding will increase from £1.87m (5.8%) to 23.74m (39.6%) under this proposal (See Table 1).
- 9.5 Shares will be subject to valuation each financial year under IFRS9 - Financial Instruments; the value of shares may change and there may be a cost associated with obtaining the valuation.
- 9.6 The additional director on the board of the company may change the accounting classification of the company which will be reviewed when the Group Accounting considerations are made when preparing the Council's statement of accounts.
- 9.7 There are no additional costs to PCC arising from the proposal to secure match funding for the Embankment Masterplan.

Legal Implications

- 9.2 The relationship between PCC, CPCA ARU and ARU Peterborough is governed by a number of legal documents completed in December 2020, summarised as follows.
- A. Collaboration agreement. At contract signing, the terms of a collaboration agreement were agreed. This agreement sets out the basis upon which the parties will work

together to ensure the successful delivery of the university. It also sets out the obligations placed on ARU and ARU Peterborough to deliver on the proposed timeline for achieving university status. This proposed timeline is contained within the Master Schedule, which is a timeline to which ARU must meet. Failure by ARU to meet the requirements of the Master Schedule may give rise to step-in event that can see CPCA take further control over the project delivery. The agreement also provides that PCC is entitled to appoint one individual to sit on the board of UniCo.

- B. Shareholders' agreement. The terms of a shareholders' agreement were also agreed. This agreement governs the relationship between the shareholders in PropCo, being PCC, CPCA, and ARU. It deals with a wide range of issues, including funding requirements, company management (PCC has the right to have 1 director on the board at all times), matters requiring the consent of all shareholders, financial management, access to PropCo information, share transfer provisions, deadlock scenarios and termination. It also includes a right of pre-emption in favour of ARU in the event that PropCo decides to sell the land transferred by PCC into PropCo. In such an event, ARU will need to pay market value. The Shareholder's Agreement, particularly Schedule 3 which relates to the Shareholder Protection Matters will be amended to reflect PCC position as a majority shareholder following a LUF grant award, alongside CPCA.
- C. The (existing) Regional Pool car park lease will be for a term of 5 years. Use of the land will be restricted to car parking associated with the university and the research and development activity undertaken from Phase 2 building. The rent being levied will be sufficient to cover the cost of borrowing to free up the spaces from regional pool users by creating a new car park to the east of the pool.
- D. If there is an inconsistency between any of the provisions of this Cabinet Report and the provisions of any Heads of Terms, Iterations, Agreement for Lease, Lease and Service Agreement, the provisions of this Cabinet Report shall prevail.

Equalities Implications

- 9.3 No implications – relates to funding & finance arrangements on university programme only.

Rural Implications

- 9.4 No implications.

Carbon Impact Assessment

- 9.5 No implications, neutral impact – relates to funding & finance arrangements on university programme only.

The carbon impact of the university buildings is being considered as part of the design specification process. The embankment masterplan will look at active travel modes to encourage walking and cycling to and from the university campus/Embankment and the city centre/Fletton Quays.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Previous decisions relating to the university were taken by March 2020 CMDN, September 2020 Cabinet and June 2021 CMDN.

11. APPENDICES

11.1 Appendix 1 – Car Parking Plan showing new and existing Regional Pool Car Parks and lease demises.

Appendix 2 – Living Lab Levelling Up Fund Bid

Appendix 3 – University Phase 3 Governance Arrangements

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COUNCIL	AGENDA ITEM No. 9(b)
10 NOVEMBER 2021	PUBLIC REPORT

EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL

CABINET RECOMMENDATION – BUDGET CONTROL REPORT

The Cabinet, at its meeting on 25 October 2021, received a report in relation to budget control.

In addition to its recommendation to Council, Cabinet also resolved to note:

- 1) The budgetary control position for 2021/22 at 31 August 2021 is a forecast breakeven position.
- 2) The key variance analysis and explanations are contained in Appendix A.
- 3) The Council's performance with respect to Business Rates (NNDR) and Council Tax Collection, as outlined within section 6.
- 4) The Council's reserves position, as outlined within Appendix B.
- 5) The Council's Capital performance as outlined in Appendix C.

Cabinet resolved to approve:

- 6) Capital Budget virements as outlined in Appendix C, these include:
 - a. £0.034m - Westcombe Engineering Machinery Investment (Funded by Invest to Save)
 - b. £0.178m - Capital Funding to build Mausoleum at Fletton and Eastfield Cemeteries(Funded by Invest to Save)

IT IS RECOMMENDED that Council approve:

- 1) Capital Budget Virements as outlined in Appendix C, these include:
 - a. £1.577m - Clare Lodge Refurbishment and Safety works (Third Party Funding)
 - b. £1.500m - Contribution to the Highways Agency for the A14 improvement scheme, the payment to take place as equal payments of £60k a year for 25 years from 2020/21 (Funded from Community Infrastructure Levy)
- 2) Revenue budget virement, in respect of the revised use of the Capitalisation Direction as outlined in section 5.5.

The original Cabinet report and Appendix C are attached.

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CABINET	AGENDA ITEM No. 6
25 OCTOBER 2021	PUBLIC REPORT

Cabinet Member(s) responsible:	Cllr Andy Coles, Cabinet Member for Finance	
Contact Officer(s):	Peter Carpenter, Corporate Director of Resources Kirsty Nutton, Head of Corporate Finance	Tel. 452520 Tel. 384590

BUDGET CONTROL REPORT AUGUST 2021

RECOMMENDATIONS	
FROM: Director of Corporate Resources	Deadline date: 15 October 2021
<p>It is recommended that Cabinet notes:</p> <ol style="list-style-type: none"> 1. The budgetary control position for 2021/22 at 31 August 2021 is a forecast breakeven position. 2. The key variance analysis and explanations are contained in Appendix A. 3. The Council's performance with respect to Business Rates (NDR) and Council Tax Collection, as outlined within section 6. 4. The Council's reserves position, as outlined within Appendix B. 5. The Council's Capital performance as outlined in Appendix C. <p>It is recommended that Cabinet approves:</p> <ol style="list-style-type: none"> 6. Capital Budget virements as outlined in Appendix C, these include: <ol style="list-style-type: none"> a. £0.034m - Westcombe Engineering Machinery Investment (Funded by Invest to Save) b. £0.178m - Capital Funding to build Mausoleum at Fletton and Eastfield Cemeteries (Funded by Invest to Save) <p>It is recommended that Cabinet recommends to Council for approval:</p> <ol style="list-style-type: none"> 7. Capital Budget Virements as outlined in Appendix C, these include: <ol style="list-style-type: none"> a. £1.577m - Clare Lodge Refurbishment and Safety works (Third Party Funding) b. £1.500m - Contribution to the Highways Agency for the A14 improvement scheme, the payment to take place as equal payments of £60k a year for 25 years from 2020/21 (Funded from Community Infrastructure Levy) 8. Revenue budget virement, in respect of the revised use of the Capitalisation Direction as outlined in section 5.5. 	

1. ORIGIN OF THE REPORT

1.1. This report is submitted to Cabinet following discussion by the Corporate Management Team (CMT).

2. PURPOSE AND REASON FOR REPORT

2.1. This report is for Cabinet to consider under its Terms of Reference No. 3.2.7 'To be responsible for the Council's overall budget and determine action required to ensure that the overall budget remains within the total cash limit'.

2.2. This report provides Cabinet with the forecast outturn for 2021/22 as at August 2021 budgetary control position.

3. TIMESCALE

Is this a Major Policy Item/ Statutory Plan	No	If yes, date for Cabinet meeting	N/A
Date for relevant Council meeting	N/A	Date for submission to Government Dept.	N/A

4. AUGUST 2021 BUDGETARY CONTROL REPORT (BCR)- REVENUE

4.1. The revenue budget for 2021/22, agreed at Full Council on 3rd March 2021, was approved at £187.3m. The following table outlines the changes which have been made to the budget to arrive at the revised budget of £187.6m.

Reconciliation of agreed MTFS budget to current budget	£m
Approved Budget 2020/21	187.255
Earmarked Reserves: Place & Economy	0.104
Capacity Reserve Contribution: Resources and Place & Economy	0.234
Revised Budget 2020/21	187.593

4.2. The following table summarises the budgetary control position by directorate, outlining the forecast breakeven position.

Directorate	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
Chief Executives	1,219	1,282	63	3	59	Overspend
Governance	4,169	4,049	(120)	(101)	(18)	Underspend
Place & Economy	24,021	23,307	(715)	(730)	15	Underspend
People & Communities	99,537	104,963	5,426	5,552	(125)	Overspend
Public Health	(188)	(239)	(51)	(51)	-	Underspend
Resources	22,763	20,955	(1,807)	(1,684)	(123)	Underspend
Customer & Digital Services	7,356	7,100	(256)	(251)	(5)	Underspend
Business Improvement	722	702	(20)	(21)	1	Underspend
Capital Financing	27,994	25,328	(2,666)	(2,666)	0	Underspend

Total Expenditure	187,593	187,447	(146)	50	(196)	Underspend
Financing	(173,859)	(177,549)	(3,690)	(3,690)	0	Underspend
Exceptional Financial Support (Capitalisation Direction)	(13,734)	(9,898)	3,836	3,640	196	Less borrowing forecast
Net	-	-	-	-	-	Breakeven

4.3. At the end of August, the Councils forecast outturn position initially outlined underspend of £3.8m. This favourable position was largely driven by the continuation of the additional income from the Business Rates Pool, additional grant in respect of lost Sales Fees and Charges, and a reduction in the cost of borrowing for the Council. As a result of this the Council has incorporated a reduction in the amount of Capitalisation Direction (borrowing to fund revenue costs) that would be required.

4.4. Key variances within the Council's financial position include:

Favourable Variances

- Capital Financing – Reduced borrowing from 2020/21 financial year contributing to a reduction in interest payments, and additional savings forecasted on the timing of new borrowing taken during the current financial year resulting in a forecast saving of £2.666m.
- Financing - Based on the NNDR1 return submitted in January to government, the Council is expected to receive £2.490m share of the benefit gained via the Cambridgeshire and Peterborough Business Pool Rates for 2021/22. This was not included within budget due to the timing of the receipt of information to inform the budget estimate.
- Resources – The Pension actuary completed the cessation assessment for Peterborough Culture and Leisure Trust (Vivacity) which resulted in favourable variance of £1.3m, by receiving a single year reduction to the secondary contributions for the year 2021/22. This variance is the result of the Funding and Management Agreement with Vivacity and the risk agreement for pension contributions.
- Financing – The Government Sales Fees and Charges compensation scheme extended to cover April – June resulting in a forecasted grant receipt of £1.2m.
- Place & Economy – There has been a significant increase in wholesale export price of electricity produced by the Energy Recovery Facility. This is resulting in a favourable variance of £1.1m due to the market showing faster signs than expected of recovery.
- Place & Economy – the Council's 100% owned company, Aragon Direct Services (ADS), are reporting an improvement in its financial position, resulting in a favourable variance of £0.5m due to anticipated reduction in costs to the Council.

Adverse Variances

- People & Communities – Parking services are reporting a loss of £1.3m due to loss of income in relation to Parking Charges continuing to be affected by reduced footfall in the city and Environment Enforcement Services. See 5.1 below on Sale Fees and Charges income for mitigating funding.
- People & Communities - Think Communities are reporting a £1.1m loss of income within the Culture and Leisure Services, as a result of the social distancing and lockdown restrictions in place throughout April- June which impacted on incomes streams.

- People & Communities - Children's Commissioning is reporting an adverse variance of £0.9m due to increased child protection and family support referrals. Additional adverse variances due to short breaks and Homecare periods for out of school for Children with Disabilities
- People & Communities – Children's Operation are forecasting an additional spend of £0.9m, this is due to an increase in high demand for family safeguarding and Early Help Services
- Place & Economy - An additional £0.5m of expenditure within Housing Services due to the cost of using Hotels and B&B's, and associated security and maintenance costs. This additional expenditure is offset with the Rough Sleeper initiative grant and the Rapid Rehousing Pathway grant held in the departmental reserve.

4.5. Further details regarding the service variances are outlined within Appendix A of this report.

5. Medium Term financial Strategy

5.1. The Council has been in ongoing discussions with the Department of Levelling Up, Housing & Communities (DLUHC, formerly known as MHCLG) in respect of its challenging financial environment since October 2020. In February 2021, the Council received approval in principle for Exceptional Financial Support (EFS) in the form of a £20m Capitalisation Direction for 2022/23. The EFS, was contingent on the results of the financial assurance and governance reviews, together with a plan to deliver financial sustainability in the future. Over the summer period, CIPFA and Andrew Flockhart have been conducting the reviews on behalf of the DLUHC. The report in respect of the assurance review is expected to be published in October. Following this the Council expects to receive ministerial approval in respect of the EFS.

5.2. Alongside this the review the Council has been developing a sustainable Budget Strategy which will be reported to Cabinet, at this meeting (25 October) as part of the Councils Medium Term Financial Strategy (MTFS) Phase One. As part of the MTFS the Council has considered the requirement to use the full Capitalisation Direction built into the 2021/22 budget and approved in principle by the government.

5.3. At the end of 2020/21 the Council created a £12.8m Covid-19 Funding Reserve. This reserve was set up to ensure that additional costs from the anticipated additional demand, and longer lasting impact of C-19, could be funded in 2021/22. The balance in the reserve was based on the data available at the time, noting the complexity and uncertainty of the pandemic had on forecasting future income and demand in some service delivery areas. Officers have been continuously reviewing caseloads, service user numbers and working closely with the Business Intelligence Team to better understand the emerging patterns and associated impact on the financial position.

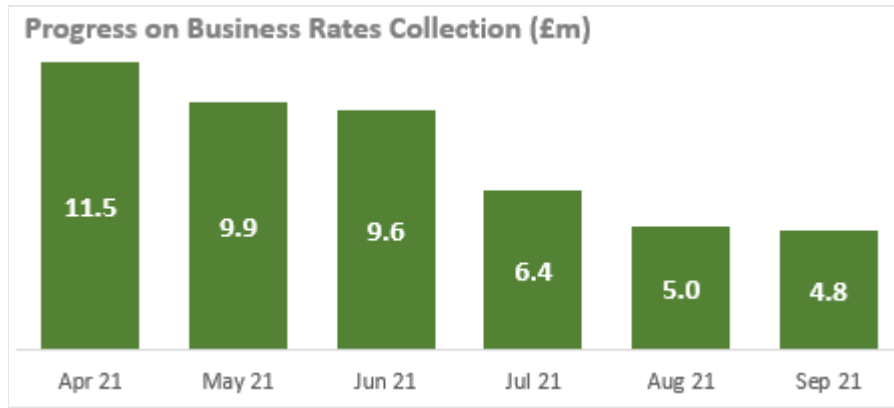
5.4. Although the August financial performance identifies some areas of financial pressure resulting from the pandemic, these are being mitigated by other service delivery budgets performing favourably and resulting in an overall forecast underspend of £3.8m. The scale of the additional demand and budgetary pressures, have so far, been lower than the Council originally anticipated. This enables the Council to reduce the amount of Capitalisation Direction it anticipates to apply to fund the revenue budget in 2021/22 from the original budget value of £13.7m. This results in a forecast breakeven position, as outlined within 4.2 and will mean the Council will see a corresponding reduction in its future borrowing costs as a result.

5.5. Additionally as incorporated within the Phase One MTFs 2022/23-2024/25 report and as a recommendation from this report, it is proposed that a budget virement take place to reduce the funding from Capitalisation Direction budget by at least £10.5m to be replaced with the application of funding from the Covid-19 Funding Reserve. As noted in 5.4, this revised funding approach would reduce the Council's future borrowing costs, especially with the Capitalisation Direction attracting an additional 1% premium on interest rate. This revised funding strategy for 2021/22 is outlined in further detail within the Phase One Medium Term Financial Strategy report, also reported to this Cabinet meeting. Once the budget virement is approved by Council the budget will be updated to reflect this recommended change in funding strategy for 2021/22.

6. Business Rates and Council Tax

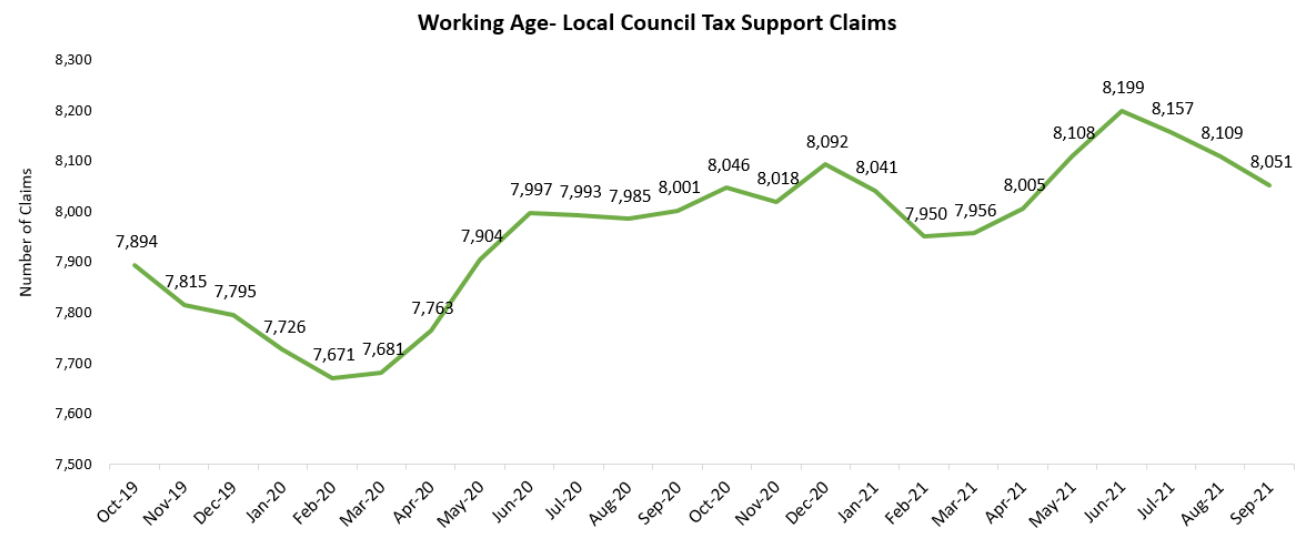
Business Rates (NDR)

- 6.1. During 2020/21 a large number of Material Change in Circumstance (MCC) appeals have been raised by businesses due to the impact C-19 restrictions. The government announced that it would legislate "to rule-out C-19 related MCC appeals". Instead, Local Authorities would be allocated a share of a new £1.5bn grant that can be used to provide business rates relief to support those local businesses most affected by the pandemic. Changes to legislation for both of these proposals is still due to go through parliament and it is expected this will now take place in Winter.
- 6.2. The government required Councils to provide the initial Extended Retail, Hospitality and Leisure relief at 100% for the first three months of 2021/22, which meant the Council had to apply this to the whole year in the first instance, creating the net collectable debit (NCD) of c£72m. As per the government policy the Extended Retail Relief was then altered to 66% from 1 July, for the remaining 9 months with the introduction of a cash cap. Applying these changes to the Business Rates system then increased the NCD to c£86m.
- 6.3. The Council's collection rate for Business Rates income is now 11.8% behind target for 2021/22. The collection rate declined in July as a result of billing the changing rates of the extended retail relief as previously explained. This meant that even though the amount of business rates collected had continued to increase throughout, it presents as a lower percentage against the total amount now due, resulting in a sharp drop in the collection rate. The affected ratepayers were required by law to be given until 1 September before paying their first instalment and as such, there will be a in delay in business rates collection, resulting in a change of collection profile. It is expected over the course of the year the collection rate will gradually improve.
- 6.4. The Council reported within the 2020/21 Outturn Report that it had £11.5m of uncollected Business Rates income at the end of the financial year which equated to an annual collection rate of 81.83%, much lower than the average collection rate of 97.86%. The Council had put recovery action for these debts on hold in 2020/21 as a result of government guidance and to support local businesses. However, active recovery commenced in February 2021, with an action plan put in place to collect the outstanding balances. This includes the use of additional temporary resource, regular monitoring and more frequent reminder/recovery letters which is in addition to the standard recovery procedures. Since the 1 April 2021 these actions have reduced the outstanding balance by 58% to £4.8m, as shown in the following chart:



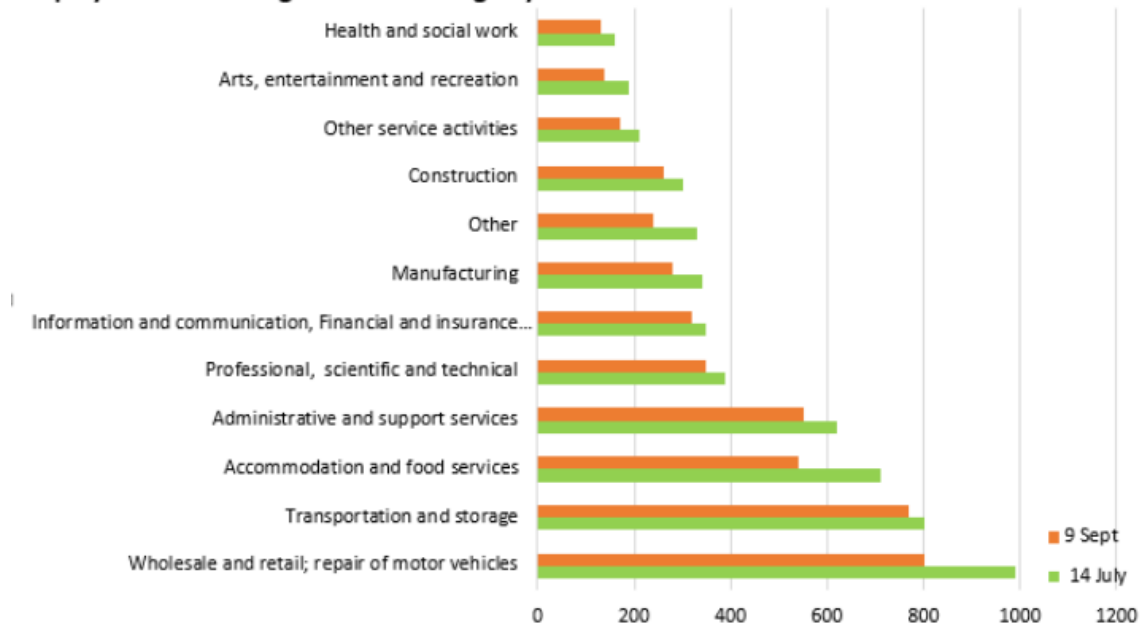
Council Tax

6.5. Local Council Tax Support (LCTS) working age caseloads have continued to rise throughout the pandemic, with the most recent monthly position reducing and showing signs of improvement. Since the start of the pandemic an additional 380 households are receiving support, a 5% rise. Prior to the C-19 pandemic the working age caseloads were steadily reducing however the pandemic has created significant economic uncertainty. The impact of three periods of Lockdown has seen residents lose sources of income, jobs and placed on furlough. The following chart illustrates the monthly trend:



The following chart demonstrates the number people receiving furlough within Peterborough, and the type of industry their employment is categorised in:

Employment on furlough in Peterborough by Sector



*Source <https://www.gov.uk/government/statistics/coronavirus-job-retention-scheme-statistics-9-september-2021>

6.6. Despite the increase in LCTS caseloads the collection rate for **Council Tax income collection is 0.12% ahead of the target for 2021/22**. This performance will remain under close observation throughout 2021/22 especially as the economy recovers and government road map progresses.

7. APPENDICES

7.1. Further information is provided in the following appendices:

- Appendix A – Budgetary Control Report Dashboard- August 2021
- Appendix B – Reserves Position
- Appendix C– Capital Programme – August 2021

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Appendix C- Capital Programme

August 2021

Overview

The revised Capital Programme budget as at August 2021 is £103.7m, which includes £10.8m for Invest to Save (I2S) Schemes.

The agreed investment as per the Medium Term Financial Plan (MTFS) was £146.8m. The movement between the MTFS position and the £164.9m as at April 2021 was a result of slippages mainly due to delays completing projects from 2020/21.

The actual investment expenditure as at August 2021 is £18.7m. The latest forecast provided by project managers predicts an overall spend of £103.7m, therefore the Council is expecting to spend a further £85.0m before March 2022.

The I2S budget is for schemes that must cover the cost of borrowing and minimum revenue provision (MRP) from either income generation or from generated savings.

The Asset Investment Plan can be funded via three core elements, external third party income (including grants), capital receipts generated from the sale of Council assets, and borrowing from the external market. For the 2016/17 MTFS onwards the approved strategy is to use Capital Receipts as part of a contribution to the Minimum Revenue Provision (MRP) therefore they are no longer used primarily for the funding of the Asset Investment.

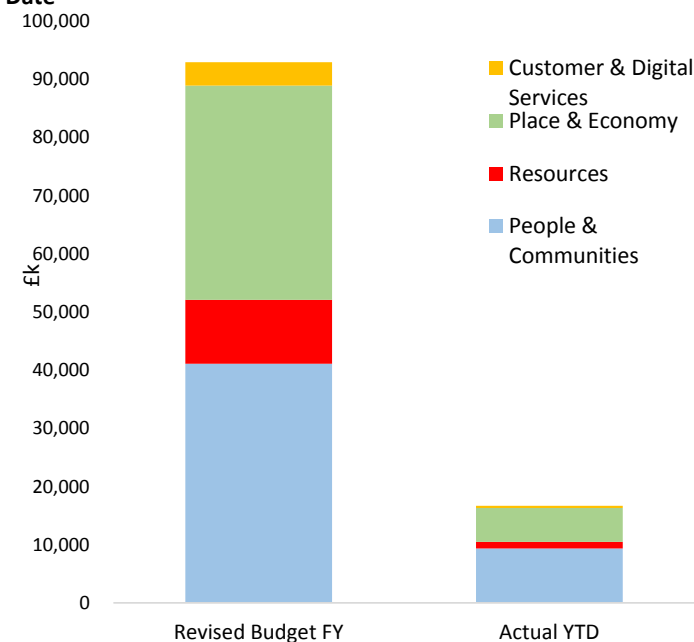
The following table shows the breakdown of the Council's Asset Investment over the directorates and how this investment is to be financed:

Directorate	MTFS Budget £000	1st April Budget £000	Revised Budget FY £000	Actual YTD £000	Total Spent Against Budget %
People & Communities	46,129	50,981	41,106	9,364	23%
Resources	38,152	37,346	10,981	1,140	10%
Place & Economy	46,604	59,049	36,813	5,788	16%
Customer & Digital Services	2,500	4,028	4,012	412	10%
TOTAL	133,384	151,403	92,912	16,705	18.0%
Grants & Third Party Contributions	67,763	71,669	50,170	12,235	24%
Borrowing	65,621	79,734	42,742	4,470	10%
TOTAL	133,384	151,403	92,912	16,705	18.0%
Invest to Save	13,500	13,540	10,835	2,009	2.2%

New Capital Budget Proposals/Virements for Approval

Item
£0.178m - Capital Funding to build Mausoleum at Fletton and Eastfield cemeteries (Funded by Invest to Save)
£1.500m - Contribution to the Highways Agency for the A14 improvement scheme, the payment to take place as equal payments of £0.060m a year for 25 years from 2020/21 (Funded from Community Infrastructure Levy)
£0.034m - Westcombe Engineering Machinery Investment (Funded by Invest to Save)
£1.577m - Clare Lodge Refurbishment and Safety works (Third Party Funding)

Revised Budget Compared to Actual Expenditure to Date



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COUNCIL	AGENDA ITEM No. 10
10 NOVEMBER 2021	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. SHAREHOLDER CABINET COMMITTEE HELD ON 13 SEPTEMBER 2021

i. OPPORTUNITY PETERBOROUGH

The Shareholder Cabinet Committee considered the report and **RESOLVED** to note the achievements and impact of Opportunity Peterborough with regards to support for the local economy and jobs creation.

ii. INTERNAL AUDIT WORK TO SUPPORT THE SHAREHOLDER CABINET COMMITTEE

The Shareholder Cabinet Committee considered the report and **RESOLVED** note works undertaken by the Internal Audit service to support the terms of reference of the Committee.

iii. AMENDMENTS TO THE MAYOR OF PETERBOROUGH'S CHARITY FUND CONSTITUTION AND ASSOCIATED MEMORANDUM OF UNDERSTANDING

The Shareholder Cabinet Committee considered the report and **RESOLVED**:

1. To note the amendments to the Mayor of Peterborough's Charity Fund's Constitution (Appendix 1 to the report).
2. To note the contents of the Memorandum of Understanding (Appendix 2 to the report).

iv. UNIVERSITY FUNDING AND FINANCE INTERIM UPDATE

The Shareholder Cabinet Committee considered the report and **RESOLVED** note that a paper will be taken to Cabinet on October 25th 2021 with recommendations for approval on various university project matters including:

- 1) Repurposing the pre-existing £2m PCC contribution to the university programme in the MTFs from a contribution to a new parkway access to enabling infrastructure;
- 2) Entering the Getting Building Fund Grant Agreement with the Cambridgeshire and Peterborough Combined Authority to deliver parking capacity to support phases 1 and 2 of the university;
- 3) Entering a lease with PropCo 1 for car park spaces on the regional pool car park and
- 4) In the event of Levelling Up Fund (LUF) bid success, entering the grant agreement and making arrangements to transfer funding to PropCo1 to deliver phase 3 of the university.

v. CITY CULTURE PETERBOROUGH

The Shareholder Cabinet Committee considered the report and **RESOLVED** to note the progress and review of the services that City Culture Peterborough manage on behalf of Peterborough City Council.

2. CABINET MEETING HELD ON 25 OCTOBER

i. UNIVERSITY FUNDING AND FINANCE INTERIM UPDATE

Cabinet considered the report and **RESOLVED** to:

- 1) Authorise the Council to enter the Getting Building Fund (GBF) Grant agreement with the Cambridgeshire and Peterborough Combined Authority (CPCA) to provide a new surface car park supporting regional pool customers and free up spaces for university use as set out at paragraph 4.18
- 2) Recommend to Council, the re-allocation of the capital programme budget for University Access / Slip Roads to deliver the car park by December 2022, utilising Getting Building Funding Grant, and £500k of council match funding
- 3) Delegate authority to the Corporate Director Resources and the Director of Law & Governance and Monitoring Officer to negotiate and agree commercial terms with Peterborough Limited and PropCo 2 to lease spaces on PCC's regional pool car park;
- 4) Approve the development of an Her Majesty's Treasury (HMT) 5 case business case for development of Phase 3 of the university for subsequent consideration by Cabinet
- 5) Approve the instruction of a red book valuation for land at Bishop's Road for university Phase 3.

In the event of a successful Levelling Up Fund (LUF) bid for university Phase 3, delegate authority to the Executive Director for Place and Economy and the Corporate Director Resources to;

- 6) Approve the business case set out at recommendation 5 capping PCC capital contribution to the project at £20m in line with the bid submitted to MHCLG 3
- 7) Note the governance arrangements proposed to govern the build of university Phase 3 as set out at Appendix 3
- 8) Enter into the Levelling Up Fund grant agreement with MHCLG
- 9) Approve the development of a Subscription Agreement between the Combined Authority and Peterborough City Council for the capital investment into the development of Phase 3 and the land required and delegate to the Executive Director of Place and Economy and Corporate Director Resources, in consultation with Cabinet Member for Strategic Planning, Commercial Strategy and Investments and the Cabinet Member for Children's Services, Education, Skills and the University authority to negotiate and complete the Subscription Agreement;
- 10) Approve the commitment to invest the £20M capital grant into the Phase 3 build and draw down the funding to mobilise the activities and milestones identified within the Business Case to achieve the completion of university Phase 3 teaching building by end March 2024.
- 11) Approve transfer of a single further phase of land for university Phase 3 subject to relevant shares being allocated in favour of PCC in PropCo, planning permission, final independent red book land valuation and, adhering to all other legal and other necessary statutory obligations and consents as required.
- 12) To put a motion to the Board of Prop Co to increase the number of PCC directors and in so doing increase the degree of control of the company
- 13) Subject to recommendation 12, approve the nomination of Emma Gee, Assistant Director Growth and Regeneration, as an additional director on PropCo Board to reflect PCC increased shareholding in PropCo 1.

ii. MEDIUM TERM FINANCIAL STRATEGY 2022/23 TO 2024/25 - PHASE ONE

Cabinet considered the report and **RESOLVED** to approve:

1. The Phase One budget proposals as outlined in Appendix B as the basis for public consultation.
2. The updated budget assumptions, to be incorporated within the Medium-Term Financial Strategy 2022/23 – 2024/25. These are outlined in sections 5.
3. The revised capital programme outlined in section 5 and referencing Appendix C.

4. The Medium-Term Financial Strategy 2022/23 to 2024/25 - Phase One, as set out in the body of the report and the following appendices:
 - Appendix A – 2022/23-2024/25 MTFFS Detailed Budget Position Phase One
 - Appendix B – Phase One Budget Consultation Document
 - Appendix C – Capital Programme Schemes 2022/23-2024/25
 - Appendix D – Financial Risk Register
 - Appendix E – Equality Impact Assessments
 - Appendix F – Carbon Impact Assessments

Cabinet **RESOLVED** to note:

5. The strategic financial approach taken by the Council outlined in section 4 of this report.
6. The forecast reserves position, and the provisional statutory advice of the Chief Finance Officer outlined in section 6, The Robustness Statement for Phase One.

iii. **BUDGET CONTROL REPORT AUGUST 2021**

Cabinet considered the report and **RESOLVED** to note:

1. The budgetary control position for 2021/22 at 31 August 2021 is a forecast breakeven position.
2. The key variance analysis and explanations are contained in Appendix A.
3. The Council's performance with respect to Business Rates(NNDR) and Council Tax Collection, as outlined within section 6.
4. The Council's reserves position, as outlined within Appendix B.
5. The Councils Capital performance as outlined in Appendix C.

Cabinet **RESOLVED** to approve:

6. Capital Budget virements as outlined in Appendix C, these include:
 - a. £0.034m - Westcombe Engineering Machinery Investment (Funded by Invest to Save)
 - b. £0.178m - Capital Funding to build Mausoleum at Fletton and Eastfield Cemeteries(Funded by Invest to Save)

Cabinet **RESOLVED** to recommend to Council for approval:

7. Capital Budget Virements as outlined in Appendix C, these include:
 - a. £1.577m - Clare Lodge Refurbishment and Safety works (Third Party Funding)
 - b. £1.500m - Contribution to the Highways Agency for the A14 improvement scheme, the payment to take place as equal payments of £60k a year for 25 years from 2020/21 (Funded from Community Infrastructure Levy)
8. Revenue budget virement, in respect of the revised use of the Capitalisation Direction as outlined in section 5.5.

3. **CALL-IN BY SCRUTINY COMMITTEE**

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

4. **SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS**

Since the publication of the previous report to Council the urgency, special urgency and/or waiver of call-in provisions have not been invoked.

5. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Cabinet Member for Children's Services, Education, Skills and University Lynne Ayres 26/07/2021	JUL21/CMDN/22	Peterborough Post 16 Transport Partnership Policy The Cabinet Member is recommended to waiver the parental contributions set in the 2021/ 22 Post 16 Transport Partnership Policy.
Cabinet Member for Children's Services, Education, Skills and the University Lynne Ayres 29/07/2021	JUL21/CMDN/23	Approval to enter into a S76 Agreement with the Cambridgeshire and Peterborough Clinical Commissioning Group The Cabinet Member Authorised the Council to enter into a Section 76 Agreement under the National Health Service Act 2006 with the Cambridgeshire and Peterborough Clinical Commissioning Group for the payment of £750,000 for the period 1 July 2021 to 30 June 2026 relating to the Children and Young People's Emotional Wellbeing and Mental Health Services across Peterborough.
Cabinet Member for Children's Services, Education, Skills and the University Lynne Ayres 10/08/2021	JUL21/CMDN/24	Heltwate Special School Expansion The Cabinet Member approved the expansion of Heltwate Special school to 206 places in permanent accommodation having regard to the Department for Education's (DfE's) 'Maintained Schools Prescribed Alterations Guidance' (October 2018) and taking into consideration the views/comments submitted during the statutory four-week representation period which concluded on 14 June 2021, including support for, objections to, and comments on the proposal.
Cabinet Member for Adult Social Care, Health and Public Health Irene Walsh 20/08/2021	AUG21/CMDN/25	Approval for Utilising Cambridgeshire County Council's Dynamic Purchasing System (DPS) for Home and Communities Support Services for Homecare Contracts The Cabinet Member authorised the future expected spend of £6,286,470 by procuring via the Cambridgeshire County Council's Dynamic Purchasing System (DPS) for Home and Communities Support Services, until 1 st March

		2023, as an alternative way to meet the assessed needs of a Service User.
Cabinet Member for Strategic Planning and Commercial Strategy and Investments Peter Hiller 26/08/2021	AUG21/CMDN/26	Street Light Dimming - post pandemic The Cabinet Member: 1. Approved a change to the dimming regime for residential lights to introduce a 40% dim between 00:00 and 05:00. 2. Approved a change to the times at which dimming is introduced following a study of traffic flow data on traffic routes. 3. Approved a change to the times at which dimming is introduced following a study of traffic flow data in residential areas.
Cabinet Member for Strategic Planning and Commercial Strategy and Investments Peter Hiller 01/09/2021	SEPT21/CMDN/27	Security Services Contract The Cabinet Member: 1. Authorised the Council to award the Security Contract to Businesswatch Guarding Services Ltd, for a period of three years, with an option to extend for a further two years (each extension period to be for a period of 12 months each). 2. Authorised the Director for Legal and Governance, or delegated officers, to enter into any other legal documentation on behalf of the Council in relation to this matter. 3. Authorised the Head of Property to amend the Property Schedule under the contract terms and to agree to the subsequent change to the Contract Price, provided that the total contract sum, detailed within this report, is not exceeded.
Leader of the Council Wayne Fitzgerald 02/09/2021	SEP21/CMDN/28	Appointments and Nominations to Outside Bodies Update The Cabinet Member approved: 1. The removal of the follow organisations from the list of appointments and nominations to outside organisations: <ul style="list-style-type: none"> · Gladstone District Community Association · Hodgson Community Association · Wesrav Community Association (Stafford Hall Management Committee)
Cabinet Member for Children's Services,	SEPT21/CMDN/30	Approval for Awarding Home Care Contracts for Children and Young People's care by calling off from Cambridgeshire County Council's existing Dynamic

Education, Skills and the University Lynne Ayres 16/09/2021		Purchasing System (DPS) Framework for Home and Community Support Services The Cabinet Member authorised the future expected spend of £310,000 to providers for Children & Young People's Home Care through Cambridgeshire County Council's homecare Dynamic Purchasing System (DPS), until 1 st March 2023.
Cabinet Member for Strategic Planning and Commercial Strategy and Investments Peter Hiller 17/09/2021	SEP21/CMDN/31	Recommendation to Approve Additional Localised Resurfacing Fund for 2021/22 - 2023/2024 The Cabinet Member authorised the issue of an additional works package relating to localised resurfacing to Milestone Infrastructure Limited under the Council's existing highway services contract at a cost of £150k per annum for 3 years.
Leader of the Council Wayne Fitzgerald 24/09/2021	SEP21/CMDN/32	Equalities, Diversity, Disability & Inclusion Member Working Group The Cabinet Member approved the establishment of a Cabinet working group to oversee our commitment to Equalities, Diversity, Disability and Inclusion.
Deputy Leader and Cabinet Member for Housing, Culture and Communities Steve Allen 24/09/2021	SEPT21/CMDN/33	Cycling and Walking Member Working Group - Proportionality The Leader agreed to revise the membership of the Cycling and Walking Member working group from five to 11, made up proportionally from all political groups, to form the membership of the Cycling and Walking Member Working Group.
Cabinet Member for Waste, Street Scene and the Environment Nigel Simons 28/09/2021	SEPT21/CMDN/34	Household Recycling Centre (HRC) Waste Policy Update The Cabinet Member approved the adoption of the revised Household Recycling Centre (HRC) Waste Disposal Policy document (Appendix 1) that sets out the waste and recycling materials that can and cannot be accepted at the site and clarifies rules for access to and use of the site.
Deputy Leader and Cabinet Member for Housing, Culture and Communities Steve Allen	SEPT21/CMDN/35	Re-implementation of the Millfield, New England, Eastfield and Embankment Public Space Protection Order The Cabinet Member authorised the implementation of a new Millfield, New England, Eastfield and Embankment Public Space Protection Order under Section 59 of the Anti-Social Behaviour, Crime & Policing Act 2014.

29/09/2021		
Deputy Leader and Cabinet Member for Housing, Culture and Communities Steve Allen 29/09/2021	SEP21/CMDN/36	Commissioning of Domestic Abuse Refuge Provision The Cabinet Member agreed to the commissioning of domestic abuse refuge provision for Peterborough, in a joint process with Cambridgeshire County Council.
Cabinet Member for Strategic Planning and Commercial Strategy and Investments Peter Hiller 06/10/2021	OCT2021/CMDN/37	Ox-Cam Arc Spatial Framework Consultation The Cabinet Member: <ol style="list-style-type: none"> 1. Endorsed the draft consultation response, as set out in Appendix B, in respect of the 'Creating a vision for the Oxford Cambridge Arc', and authorises its submission to Government prior to 12th October 2021 closing date. 2. Supported, in principle, the 'Shared Regional Principles for Protecting, Restoring and Enhancing the Environment' as set out in Appendix C.
Cabinet Member for Adult Social Care, Health and Public Health Irene Walsh 20/10/2021	OCT21/CMDN/38	Award of Contract for Integrated Community Equipment Service and approve Section 75 Agreement The Cabinet Member: <ol style="list-style-type: none"> 1. Approved the implementation of a single Section 75 Agreement between the Cambridgeshire and Peterborough Clinical Commissioning Group (CCG), Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) in which the CCG delegates the provision / commissioning of the NHS function to the authorities with PCC acting as the lead authority. 2. Authorised PCC entering into a Delegation and Partnering Agreement with CCC, whereby CCC shall delegate the delivery of the function of Integrated Community Equipment Services to PCC, which shall include the associated transfer of funding to PCC. PCC shall be the authority to contract with the provider NRS Healthcare for delivery of this function throughout Peterborough and Cambridgeshire. 3. Authorised the award of the Integrated Community Equipment Service Contract to NRS Healthcare commencing 1 April 2022 for a period of 5 years with the option to extend for a further 3 + 2 years. The total annual pooled budget for this service is estimated at £5,884,866.00 per annum.

<p>Cabinet Member for Children's Services, Education, Skills and the University</p> <p>Lynne Ayres</p> <p>27/10/2021</p>	<p>OCT21/CMDN/42</p>	<p>Purchase of New Passenger Transport Coaches</p> <p>The Cabinet Member for Children's Services, Education, Skills and the University, in consultation with the Cabinet Member for Waste, Street Scene and the Environment:</p> <ol style="list-style-type: none"> 1. Approved the release of capital funding from the capital programme to purchase 5 x coaches for the delivery of Passenger Transport services. 2. Awarded a contract for the purchase of 5 coaches to Dawson's Rental for the sum of £721,250.00. 3. Authorised the Director of Law and Governance in consultation with the Director of Resources and relevant Service Director to make decisions and enter into legal agreements necessary to give effect to these arrangements including the termination of existing hire agreements, the purchase of the coaches and the amendment of the Operational Services Agreement to include change to the hire terms, cost structure and vehicle schedules.
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COUNCIL	AGENDA ITEM No. 11
10 NOVEMBER 2021	PUBLIC REPORT

RECORD OF CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY DECISIONS MADE SINCE THE LAST MEETING

1. MEMBER REPRESENTATIVES

Meeting	Dates of Meeting	Representative
Audit and Governance Committee	30 July 2021 24 September 2021	Cllr Shaz Nawaz
Overview and Scrutiny Committee	26 July 2021 23 August 2021 27 September 2021	Cllr Coles Cllr Shaz Nawaz
Combined Authority Board	28 July 2021 25 August 2021 29 September 2021	Cllr Wayne Fitzgerald

1.1 The above meetings have taken place in July to September 2021.

2. AUDIT AND GOVERNANCE COMMITTEE – 30 JULY AND 24 SEPTEMBER 2021

2.1 The Audit and Governance Committee met on 30 July and 24 September 2021, the decision summaries are attached at Appendix 1 and 2.

3. OVERVIEW AND SCRUTINY COMMITTEE – 26 JULY, 23 AUGUST, AND 27 SEPTEMBER 2021

2.1 The Overview and Scrutiny Committee met on 26 July, 23 August, and 27 September 2021, the decision summary is attached at Appendix 3, 4, and 5.

2. COMBINED AUTHORITY BOARD – 28 JULY, 25 AUGUST, AND 29 SEPTEMBER 2021

4.1 The Combined Authority Board met on 28 July, 25 August, and 29 September 2021, the decision summary is attached at 6, 7, and 8.

4.2 The agendas and minutes of the meetings are on the Combined Authority's website – Link in the appendices.

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Audit and Governance Committee Decision Summary

Meeting: 30th July 2021

Agenda/Minutes: [Audit and Governance Committee – 30th July 2021](#)

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies and Declarations of Interests	<p>No apologies received.</p> <p>There were no declarations of interest.</p>
2.	Chair's Announcements	<p>The Chair made the following announcements:</p> <ol style="list-style-type: none"> 1) The attendance of the Business Board Chair scheduled for this meeting had been deferred due to the outcome at the CA Board when the proposal had been discussed and had failed at the vote due to the Mayor not supporting the proposal. The Chair advised that a meeting between himself and the Business Board Chair was being arranged to discuss how to take this forward. 2) The Chair requested that all members of the committee submit their Register of Interest forms to officers as soon as possible as some were still outstanding. 3) The Chair requested that members of the Committee complete and send to the Scrutiny Officer the Members Skill Set form to help inform future development sessions.

		<p>4) The Chair informed the Committee that the Combined Authority had been approached by members of the CA Board to consider the processes used in the closure of the Combined Authority trading company One CAM. Officers were going to look into this and report back. The scope would need to be provided to the Committee for them to consider.</p> <p>This issue had highlighted that there was currently no route for how members could refer matters to the Audit and Governance Committee, and this would be discussed in the work programming paper later in the meeting.</p>
3.	Minutes of the Previous Meeting and Action Notes	<p>The minutes from the meeting held on the 25th June 2021 were agreed as a correct record subject to the following amendment:</p> <p>Under item 5 – Cllr Sargeant raised a point that the review of the CA governance arrangements and the Housing Programme in regards to the MHCLG should be looked into.</p> <p>The Actions from the previous meeting were noted.</p>
4.	Combined Authority Update	<p>The Committee received the update from the Interim Chief Executive Officer which provided an update on the activities of the CA Board.</p>
5.	Work Programming	<p>The Committee received the report which requested that the committee discuss the suggested ways of developing their work programme.</p> <p>The Committee RESOLVED:</p> <p>a) that officers should take forward the proposals in the report and provide an updated work programme and terms of reference for the committee to agree at their next meeting.</p>

		<p>b) to invite the Chief Legal Officer/Monitoring Officer to develop proposals for a formal process of referral to the Audit and Governance Committee by other committees or the Combined Authority Board.</p> <p>c) that Members from constituent councils should be able to submit referrals to the committee</p> <p>d) to note the current work programme for the Audit and Governance Committee for the 2021/22 municipal year attached at Appendix 3</p>
6.	Internal Audit – Progress Report	Item was deferred to September meeting due to Internal Auditor inability to attend due to loss of internet connection at the meeting venue.
7.	Internal Audit – Annual Report	Item was deferred to September meeting due to Internal Auditor inability to attend due to loss of internet connection at the meeting venue.
8.	External Audit – Results	<p>The Committee received the report from the External Auditors which requested that they approve the Management Representation Letter 2021 and note the External Auditors report.</p> <p>The Committee RESOLVED to approve the Management Representation Letter 2020/21 and note the External Auditors report 2020/21.</p>
9.	Statement of Accounts and Annual Governance Statement	<p>The Committee received the report which requested that they approve the Statement of Accounts for 2020/21 and approve the Annual Governance Statement 2020/2021.</p> <p>The Chief Finance Officer advised that due to the delay with the information from the pension provider mentioned in the previous item that the committee could approve the accounts and annual governance statement in principle and delegate to the Chair to sign them off once the External Auditor had completed their audit.</p>

		<p>A member raised a query around the level of detail in the report and was advised that much of the detail was included within the exempt information which would be discussed later in the meeting.</p> <p>The Committee agreed in principle to approve the accounts and delegated to Sec 73 Officer and Chair to approve unless any substantial changes were made.</p> <p>The Committee agreed to approve the Annual Governance Statement subject to the discussions due to be held under item 6 and 7 from the Internal Auditors. As there were items of relevance to the Annual Governance Statement within the Internal Audit reports which had been deferred, the Committee were unable to review these points.</p> <p>The Chair called for a vote to delegate to the Section 73 Officer and the Chair to approve the Annual Governance Statement as it stood noting that the officers had responded to changes requested at their previous meeting.</p> <p>The vote fell with 2 votes in favour and 3 against.</p> <p>The Committee RESOLVED not to approve the Annual Governance Statement but defer this until the September meeting. As a result, the Statement of Accounts were not signed off and would need to be reviewed by an alternative auditor before the September meeting.</p>
10.	Corporate Risk Register	<p>The Committee received and noted the report which requested that the committee note and review the Combined Authority's Corporate Risk Register and recommend any proposed changes to the Corporate Risk Register to be reported to the next Combined Authority Board meeting for approval.</p>

		<p>The Committee Agreed that the residual risk for Climate Change should be considered by the CA Board at their next meeting to determine whether the significance of the risk had been properly calibrated.</p> <p>The Committee noted the Corporate Risk Register.</p>
11.	Appointment of Independent Persons for Member Conduct	<p>The Committee received the report from the Monitoring Officer which asked members to note the appointment process and role description to recruit two Independent Persons and request that the Chief Legal Officer/Monitoring Officer undertake the work necessary to recruit the Independent Persons.</p> <p>The Committee RESOLVED to:</p> <ul style="list-style-type: none"> a) note the appointment process and requested that the role description to recruit two Independent Persons be brought back to the next meeting for the committee to review. b) Ask the Chief Legal Officer/Monitoring Officer to undertake the work necessary to recruit the Independent Persons
12.	Date of next meeting	<p>The next meeting would be held on the 24th September 2021</p> <p>Venue TBC</p>

Audit and Governance Committee Decision Summary

Meeting: 24th September 2021

Agenda/Minutes: [Audit and Governance Committee – 24th September 2021](#)

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1	Apologies and Declarations of Interests	<p>No apologies received.</p> <p>There were no declarations of interest.</p>
2	Chair's Announcements	<p>The Chair made the following announcements:</p> <p>1) Annual Accounts and AGS</p> <p>We were expecting to bring the final version of the 2020/21 financial statements and Annual Governance Statement to this Committee meeting for final approval, along with the external auditors' Audit Results Report. Members will recall from the last meeting that we were waiting to receive the actuary's IAS19 report on the final pension balances to complete the final version of the accounts and for EY to complete their audit.</p> <p>We have recently been informed by EY that as a result of "commentary by regulatory bodies" to other audit firms, EY needed to update their procedures around verification of data. Mark Hodgson, the EY partner responsible for the CPCA audit advised us that due to their requirement</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>for additional audit evidence, they could not provide assurance that they would be able to issue and sign the audit opinion by the date of this Committee meeting.</p> <p>Given the uncertainty of the audit position, I have taken the decision to withdraw the financial statements and external audit papers from the agenda, and to reschedule them for the November meeting.</p> <p>The auditors also have a requirement to review the Annual Governance Statement for completeness, compliance and consistency with the financial statements, so the final approval of the Annual Governance Statement will also be deferred until the November Committee meeting.</p> <p>2) Informal Session to review the Constitution prior to the Committee's next meeting to be scheduled.</p>
3	Minutes of the Previous Meeting and Action Notes	<p>The minutes from the meeting held on the 30th July 2021 were agreed as a correct record.</p> <p>The Actions from the previous meeting were noted.</p>
4	Combined Authority Update	<p>The Chair advised that the Chief Executive was unable to attend the meeting but had advised the Chair that there was nothing to report in addition to the information contained within the reports going to the Combined Authority Board on the 29th September 2021.</p>
5	Internal Audit Progress & Annual Report	<p>The Committee:</p> <p>a) Received and noted the annual internal audit report for 2020/21 as provided by the Combined Authority's internal auditors, RSM Risk</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>Assurance Services LLP (RSM).</p> <p>b) Received and noted the internal audit progress report for 2021/22 as provided by RSM</p> <p>c) The Committee requested that feedback on how the Internal Auditors could become involved in the development of policies and project management at the CPCA be provided within the next Internal Audit update.</p>
6	Combined Authority Trading Companies	<p>The Committee received the report from the Monitoring Officer which provided the Committee with a draft terms of reference in relation to the review and assessment of the Combined Authority's trading companies in line with the statutory powers invested in the Committee.</p> <p>The Committee RESOLVED not to accept the terms of reference of the Committee in relation to the Combined Authority trading companies as they had been presented but to request that:</p> <ol style="list-style-type: none"> 1) Officers consider the wording of the Terms of reference to reflect the position and role of the committee at the CPCA in relation to the trading companies. 2) Officers reach out to other combined authorities and councils to seek others experiences of how A&G Committee were managing this area and report back any findings to the committee. 3) That Internal Audit be approached to discuss their involvement with the trading companies and to provide an insight into where this should begin.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		4) An update on these above actions should be provided at the next meeting.
7	One CAM Referral	<p>The Committee received the report which provided the Committee with a potential scope for an internal audit review of a Mayoral decision.</p> <p>The Committee requested that scope be amended to:</p> <ul style="list-style-type: none"> a) remove the third bullet point stating: ‘is there any spend/spending commitment from the Combined Authority itself on the CAM programme or has it all been directed through One CAM Ltd’ be removed from the scope as it was not relevant. b) amend the outside of scope to reflect that it was the nature of the decisions made by the CA Board and Executives of One CAM that would be outside of the scope. <p>The Committee AGREED subject to the above amendments to approve the scope for an internal audit review of a Mayoral decision.</p>
8	Business Board – Format of Meetings	<p>Following a vote with 6 votes FOR and 1 AGAINST the Committee AGREED to:</p> <ul style="list-style-type: none"> a) Note that the Business Board were asked to reconsider the recommendation from the Audit and Governance Committee, ‘that there should be a presumption that meetings of the Business Board are carried out in public (unless otherwise determined by the Chair)’. b) Note that the Business Board agreed the proposed change in meetings format on 14th September 2021.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		c) Recommend the Combined Authority approve the proposed format change for future Business Board meetings.
9	Work Programme and Updated Terms of Reference	<p>The Committee received the report which provided the Committee with the draft work programme for Audit and Governance Committee to note and requested that the Committee consider and review the updated terms of reference at Appendix 1, which deals with the referral of matters to the Committee to consider under their work programme.</p> <p>The Committee AGREED:</p> <ul style="list-style-type: none"> a) the updated terms of reference for the committee. b) to note the current work programme for the committee. c) to hold an informal session to receive a Horizon Scanning update from Directors. d) to hold an informal session the week commencing the 25th October to consider the constitution review.
10	Corporate Risk Register	<p>The Committee received the report which provided an update on the Corporate Risk Register.</p> <p>The Committee requested that the CA Board consider whether they were satisfied that officers had considered the effect of increasing energy prices and the impact on supply chains when factoring the scores for the risks.</p> <p>The Committee noted the Corporate Risk Register.</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
11	Information Governance Update	<p>The Committee received the report which updated the Audit and Governance Committee on the current position with regards to the GDPR Policy and Information Governance Policy as recommend by the Information Governance Report prepared in October 2020 and put before the Audit and Governance Committee on the 5 March 2021 and provided data related to the number of corporate complaints and Freedom of Information requests for the period of 1 June 2021 to 31 August 2021.</p> <p>The Committee AGREED to:</p> <ul style="list-style-type: none"> a) Note the Information Governance Update b) Note the data on corporate complaints and freedom of information requests for June 2021 to August 2021 c) Note the new GDPR Policies for the Combined Authority set out at Appendix 1 to 7. d) Recommend to the Combined Authority board that it approves and adopt the GDPR policies e) Recommend the Combined Authority delegated authority to the Monitoring Officer to make consequential amendments to those Policies as required.
12	Date of next meeting	<p>The next meeting would be held on the 26th November 2021</p> <p>Venue: New Shire Hall Alconbury</p>

Overview and Scrutiny Committee Decision Summary

Meeting: 26 July 2021

Agenda/Minutes: [Overview and Scrutiny Committee – 26 July 2021](#)

Chair: Cllr Lorna Dupré

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies received from Cllr J. Rippeth substituted by Cllr P. Fane
2.	Declarations of Interest	There were no declarations of interest.
3.	Minutes of the Previous Meeting	The minutes of the last meeting were agreed as an accurate record. A matter arising from the minutes was raised with regard to the coin-toss to elect the Chair of the Committee. The coin-toss is lawful and proportionate but there would be liaison with legal opinion to understand whether there are any steps that need to be taken to report to the Committee.
4.	Public Questions	There were no public questions received.
5.	Centre for Governance and Scrutiny Update	Interim arrangements for lead members were AGREED. The following members of the Committee were appointed to the following lead member roles unanimously, on an interim basis, pending the full implementation of the new O&S arrangements and governance review: <ul style="list-style-type: none"> • Transport: Cllr Dave Baigent

		<ul style="list-style-type: none"> • Skills: Cllr Andy Coles and Cllr Alex Miscandlon • Housing: Cllr Aidan Van de Weyer • Climate Change and Environment: Cllr Michael Atkins • Business Board: Cllr Dog Dew • CAM Task and Finish Group: Cllr Mike Davey • Bus Review Task and Finish Group: Cllr Anne Hay <p>The arrangements will be formalised, and rapporteurs appointed at the October meeting of the Committee.</p>
6.	Combined Authority Board Agenda	<p>There were no questions for the Combined Authority Board.</p> <p>The Committee AGREED that the Chair and Vice-Chair, when meeting the Mayor, should raise the 71 commitments agreed with the government in the devolution deal to gain a better understanding of them in terms of Mayoral priorities. This would enable the Committee to keep the commitments under review.</p> <p>It was AGREED that the Chair and Vice-Chair receive assurance from the Mayor that there will be engagement with all constituent authorities on the refreshed transport plan.</p>
7.	Combined Authority Forward Plan	<p>The Forward Plan was noted.</p>
8.	Date and Time of Next Meeting	<p>The next meeting would be held on the 27 September 2021 at 11.00 am.</p>

		This was subsequently superseded by a meeting on Monday, 23 August at 11.00 a.m.
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Overview and Scrutiny Committee Decision Summary

Meeting: 23 August 2021

Agenda/Minutes: [Overview and Scrutiny Committee – 23 August 2021](#)

Chair: Cllr Lorna Dupré

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies received from Cllr J. Rippeth substituted by Cllr P. Fane Apologies received from Cllr M. Atkins, no substitution.
2.	Declarations of Interest	There were no declarations of interest.
3.	Minutes of the Previous Meeting	The minutes of the last meeting were agreed as an accurate record.
4.	Public Questions	There were no public questions received.
5.	Overview and Scrutiny Committee Arrangements	The Committee noted the update. The Committee agreed to hold an informal workshop on the role of scrutiny with regard to trading companies.
6.	Overview and Scrutiny Work Programme	Whilst some indication of the Mayor's emerging priorities was welcomed the discussion around the report provided, and the work programme and prioritisation led to the following points being raised:

		<ul style="list-style-type: none">• More clarity is required around the Mayor's emerging priorities, as well as some further information around each shared with the Chair and Vice-Chair• Further information on the Local Transport Plan would be welcomed as a report is being taken to the September Combined Authority Board• The delivery methods for each of the priorities needs to be known• The Committee would wish to know the metrics for measuring compassion <p>It was suggested the Mayor be approached to provide the Committee with an explanatory paragraph on each of the four themes he had highlighted, and the Chair agreed to contact the Mayor's office to request this. The first Mayoral Question Time scheduled for November 2021 might be an opportune time to raise the Public Service Reform Commission it was agreed.</p> <p>It was agreed that whilst more information on the Mayor's priorities is awaited the Committee should move forward with its own agenda setting. Therefore, the following items were proposed for future Committee meetings:</p> <ul style="list-style-type: none">• Affordable housing• The active travel agenda• The devolution deal• The CAM (particularly in relation to the financial implications of the cessation of the programme)
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		<ul style="list-style-type: none"> • E-scooters • The Climate change contribution of the Combined Authority <p>It was agreed that the theme for the Committee meeting in September 2021 be transport. As Chair of the Transport & Infrastructure Committee the Mayor should be invited to attend the meeting, in that capacity, to answer questions. The key areas the Committee agreed should be considered to enable it to reflect on what it should focus on moving forward are:</p> <ul style="list-style-type: none"> • Active travel • The Local Transport Plan • The key route network • Buses and Railways • E-scooters • Road changes • CAM
7.	Mayor's Question Time – Format Proposal	<p>Members raised the following points:</p> <ul style="list-style-type: none"> • The proposed format does not give enough time for open dialogue as it only allows one follow-up question per pre-planned question. The committee raised a concern as to whether this would prevent further dialogue within the session

		<ul style="list-style-type: none"> • The proposed frequency of the Mayoral Question Time in Overview and Scrutiny meetings is currently once a year, the members find that this is not enough and would recommend meeting four times a year as per the expectation of the previous Mayor • There would be benefits to having structure to the question time, focused themes for each of the four sessions would be an efficient way of adding structure • Recommendation that there would be a further explanation of the role of Overview and Scrutiny, and the differences between an Overview and Scrutiny Mayoral Question Time and one held outside of committee meetings <p>Members agreed to recommend a non-time limited quarterly meeting, allowing further follow up questions to create more of an open discussion, and a possible theme of each Question Time session</p>
8.	Combined Authority Board Agenda	<p>It was agreed to put a general question to the Combined Authority Board, thus:</p> <p>The Committee is concerned that three of the four substantive items on the agenda for the Board have been placed on the agenda by way of general exception notice. What plans does the CA have to ensure that adequate notice is given for significant decisions in future?</p> <p>It was agreed that the Committee put the following questions to the Combined Authority Board in relation to agenda item 2.4:</p> <ol style="list-style-type: none"> 1) Does the Combined Authority have an accommodation strategy; and if not, why not and what plans are there to develop one? If it does have an accommodation strategy how does the suggestion of

		<p>purchasing a freehold for a premises at Alconbury align with this strategy?</p> <p>2) The Combined Authority surrendered the lease on the previous accommodation at Alconbury due to public transport access. Therefore, what has happened in the interim to change that view?</p> <p>3) What analysis has been done to suggest Alconbury is a suitable venue for the Combined Authority?</p> <p>4) What are the overall costs for surrendering the lease of the previous premises at Alconbury?</p>
9.	Combined Authority Forward Plan	The Forward Plan was noted.
10.	Date and Time of Next Meeting	The next meeting would be held on the 27 September 2021.

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Overview and Scrutiny Committee Decision Summary

Meeting: 27 September 2021

Agenda/Minutes: [Overview and Scrutiny Committee – 27 September 2021](#)

Chair: Cllr Lorna Dupré

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies received from Cllr S. Nawaz substituted by Cllr D. Jones
2.	Declarations of Interest	There were no declarations of interest.
3.	Minutes of the Previous Meeting	The minutes of the last meeting were agreed as an accurate record.
4.	Public Questions	There were no public questions received.
5.	Transport Update	This item was deferred to the October meeting of the Committee.
6.	Overview and Scrutiny Work Programme	<p>The scoping document presented to the Committee was agreed, in principle, noting it is an iterative document.</p> <p>The Committee agreed a review of the Combined Authority accommodation strategy be undertaken in response to an invite from the Combined Authority Board.</p> <p>The Committee agreed, following the deferral of the Transport Update, that any further questions be forwarded to Cllr's Baigent, Davey and Hay for collation prior to the October meeting.</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>Future potential items to add to the work programme were agreed as:</p> <ul style="list-style-type: none"> • Climate change • Skills including the University of Peterborough, apprenticeships and iMET • Finance items including underspend on skills training resulting from Covid-19 and other activities not delivered • The annual budget
7.	Overview & Scrutiny Committee Arrangements - Update	<p>The Committee noted the Action Log; and agreed the Scrutiny Protocol and Rapporteur role description unanimously with a single abstention in all cases. The Mayor's Question Time format proposal was agreed by a majority. Members raised the following points on the Mayor's Question Time format:</p> <ul style="list-style-type: none"> • There will need to be technical solutions in place for the public • The venue for the MQT involving the public will need to have a sufficient capacity • The proposal needs to clarify that it is one supplementary question per question <u>not</u> per meeting • The format should be reviewed at the end of the municipal year <p>Members raised the following points on the Scrutiny Protocol:</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<ul style="list-style-type: none"> • The protocol should be amended to state scrutiny should be non-partisan <u>not</u> non-political <p>Members raised the following points on the Rapporteur role description:</p> <ul style="list-style-type: none"> • Finance topics are generally cross-cutting and are ideal for the Rapporteur role • There will need to be an element of officer support for the role
8.	Combined Authority Board Agenda	There were no questions from the Committee to the Combined Authority Board.
9.	Combined Authority Forward Plan	The Forward Plan was noted, and Members will report back to the Committee on a variety of issues.
10.	Date and Time of Next Meeting	The next meeting would be held on the 25 October 2021 at Fenland Hall, March.

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Combined Authority Board Decision Summary

Agenda/Minutes: [Combined Authority Board 28 July 2021](#)

Meeting: Wednesday 28 July 2021

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

Apologies for absence were received from Councillor L Nethsingha (substituted by Councillor E Meschini) Councillor B Smith (substituted by Councillor N Gough) and Councillor E Murphy.

Mr Adams made a declaration of interest in relation to Item 4.4: Business Board Expenses and Allowances Scheme in relation to his role as Chair of the Business Board. Mr Adams left the meeting for the duration of this item and the vote.

1.2 Minutes of the Combined Authority Board meeting on 30 June 2021

The minutes of the meeting on 30 June 2021 were approved as an accurate record and signed by the Mayor.

1.3 Petitions

No petitions were received.

1.4 Public Questions

No public questions were received.

1.5 Forward Plan

The Combined Authority Forward Plan was noted.

1.6 Lead Member Responsibilities

It was resolved to:

- a) Note and agree the responsibilities for the Environment and Climate Change lead member portfolio, subject to the adding the following wording:
 - i. To act as Lead and champion in the cause of:
- b) Note and agree the responsibilities for the Public Health lead member portfolio, subject to the adding the following wording:
 - ii. To act as Lead and champion in the cause of:
 - iii. To promote reductions in health inequalities across the Combined Authority area.
- c) Note and agree the Mayor's nominations to the new lead member portfolios:
 - i. Councillor Chris Boden: Lead Member for Public Health
 - ii. Councillor Bridget Smith: Lead Member for the Environment and Climate Change

1.7 Appointment process for two Independent Persons

It was resolved to:

Agree the appointment process and role description to recruit two Independent Persons, subject to the following amendment being made:

The Independent Person will not be:

~~An active~~ A member of a political party.

1.8 Appointment of Independent Remuneration Panel to review the Members Allowance Scheme

The report was withdrawn.

1.9 Performance Report and Devolution Deal Update

It was resolved to:

- a) Note the latest Performance Dashboard
- b) Note the update against Devolution Deal Commitments

Part 2 - Finance

2.1 Budget Monitor Report: July 2021

It was resolved to:

- a) Note the financial position of the Combined Authority for the year to date.
- b) Approve the recommendation from the Business Board to amend the budgets for the Local Growth Fund (LGF) management costs for 2021-22 and 2022-23.

Part 3 – Combined Authority Decisions

3.1 Future Transport Strategy and One CAM Limited

It was resolved to:

- a) Note the decision of the Chief Executive to stop task orders in relation to the delivery of the work of One CAM Limited.
- b) Note the recommendation of the Board of One CAM Limited that the work of the company be suspended until a comprehensive review of the One CAM programme and the Local Transport Plan be completed and authorise a material reduction in the activity of One CAM Limited pending a final decision in relation to the CAM Programme.
- c) Request that the Chief Executive and the Director of Delivery and Strategy bring a report to the September meeting of the Combined Authority Board recommending future steps in relation to the One CAM project and the further use or permanent closure of One CAM Limited
- d) Request that the Chief Executive and the Director of Delivery and Strategy bring a further update on revisions to the Local Transport Plan to the Board in September along with the outcome of a review on the use of consultants in the delivery of this work.

3.2 Zero Emission Bus Regional Areas (ZEBRA) Phase 2

It was resolved to:

- a) Note the contents of this paper.
- b) Delegate authority for the Director of Delivery and Strategy, in consultation with the Chair of the Transport Committee, to prepare, submit and publish a business case to the Department for Transport (DfT) for the ZEBRA Phase 2 application for alternative fuel buses and necessary infrastructure.

3.3 Phase 3 University of Peterborough – Masterplan and Short-Term Financing

It was resolved to:

- a) Approve a £100,000 grant to Peterborough City Council (PCC), to contribute to the £300,000 Master Planning works,
- b) Give consent as the majority shareholder in the Peterborough HE Property Company Limited (Prop Co 1) to allow Prop Co 1 to consider and approve a short term cashflow financing proposal for Phase 3 of the University of Peterborough (UoP).

3.4 Market Towns Programme - Approval of Change Requests for Huntingdonshire and East Cambridgeshire to extend funding expenditure timelines

It was resolved to:

- a) approve the request received from Huntingdonshire District Council to extend the funding timeline on their Market Towns budget allocation of £3,100,000 to March 2024 as match investment to the St Neots Future High Street Fund Scheme.
- b) approve the request received from Huntingdonshire District Council to extend the funding timeline and spend profile on their remaining budget allocation of £609,655 to March 2023 for St Neots Masterplan (Phase 1).
- c) approve the request received from East Cambridgeshire District Council to extend the funding timeline on their remaining Market Towns budget allocation of £2,144,000 to March 2023 for the towns of Ely, Soham and Littleport.

3.5 March – Future High Streets Funding Bid: Additional Combined Authority Match Funding

It was resolved to:

- a) Consider the four options identified from the independent appraisal report in response to Fenland District Council's application for an additional £1.1m of Combined Authority funding towards the March Future High Streets Fund Programme under Market Towns Programme.

- b) Approve the additional £1,100,000 requested by Fenland District Council (Option 1), subject to the business case being received by the Board.

3.6 Digital Skills Bootcamps

It was resolved to:

- a) Approve the contract for Skills Bootcamps, Wave 2 Lot 1 and associated funding for the delivery of Digital Bootcamps in the East of England. The contract value is £1,826,250 with delivery of the Bootcamps to be complete by 31st March 2022.
- b) Delegate to the Director of Business & Skills, in consultation with the Chief Finance Officer, authority to award and enter into contracts with consortia partners.

3.7 Angle Holdings - Directorship

It was resolved to:

- a) Approve the removal of Mr James Palmer as a director of Angle Holdings Limited;
- b) Approve the appointment of Mayor Dr Nik Johnson as a director of Angle Holdings Limited;
- c) Note that Angle Holdings Limited will complete the appointment, and relevant regulatory filings.

3.8 Investment Fund Gateway Review

It was resolved to:

Note Ministers' decision that the Combined Authority Investment Fund has passed its first Gateway Review, and the consequent confirmation of the next tranche of £100 million Gainshare funding.

3.9 Active Travel Management

It was resolved to:

- a) Agree the approach to submitting active travel funding proposals to the government set out in this paper.

By recommendation to the Combined Authority

Part 4 – Business Board recommendations to the Combined Authority Board

4.1 Strategic Funding Management Review July 2021

It was resolved to:

- a) Reject the Project Change Request for the Wisbech Access Strategy Project.
- b) To note that officers will work with Wisbech Access Strategy Project lead to explore all implications and consequences of next steps for the project and report to next Combined Authority Board meeting.
- c) Note the other programme updates contained in the report to the Business Board on 14 July 2021.
- d) Support, in principle, the use of £1.88m of existing medium term financial plan (MTFP) budget to complete design work and land acquisitions for the three remaining schemes within the Wisbech Access Strategy project, subject to the business case being received by the Board.

4.2 Business Board Annual Report and Delivery Plan

It was resolved to:

- a) approve the Business Board's Annual Report (2020-21) and Annual Delivery Plan (2021-22), and approve submission of both documents to the Department for Business, Energy & Industrial Strategy (BEIS);
- b) approve a new budget of £15k to implement design work to develop and produce a publishable version of the Annual Report and Delivery Plan, and digital platform, to better communicate and showcase achievements of the Business Board, to be funded from Enterprise Zones Reserve Fund.

4.3 Business Board Performance Assessment Framework and Recruitment Process

It was resolved to:

Approve the use of the Enterprise Zones Reserve Fund to fund the evaluation of the Business Board and individual private sector members, to a maximum budget cap of £35k (plus VAT).

4.4 Business Expenses and Allowances Scheme

It was resolved to:

Approve an amendment to be made to the Business Board Expenses and Allowances Scheme to include the option for members to forgo remuneration payments.

4.5 High Performance Computing Study and Roadmap

It was resolved to:

Approve £46,000 Enterprise Zone Reserve funding to commission the development of a feasibility study for the High-Performance Computing and Artificial Intelligence capability to support the Digital cluster development across the Greater Cambridge and wider Combined Authority area.

Combined Authority Board Decision Summary

Agenda/Minutes: [Combined Authority Board 25 August 2021](#)

Meeting: Wednesday 25 August 2021

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

Apologies were received from Mr A Adams, substituted by Professor A Neely; Councillor R Fuller, substituted by Councillor J Neish; Councillor L Herbert, substituted by Councillor M Smart; and Councillor E Murphy.

There were no declarations of interest.

1.2 Minutes of the Combined Authority Board meeting on 28 July 2021

The minutes of the meeting on 28 July 2021 were approved as an accurate record, subject to a spelling correction, and signed by the Mayor.

1.3 Petitions

No petitions were received.

1.4 Public Questions

Three public questions were received from Rod Hart, on behalf of the Cambridgeshire and Peterborough Climate Action Coalition; Dorothy Ball, a local resident; and Antony Carpen, a local resident. Copies of the questions and the responses (once published) can be viewed on the [25 August 2021 Combined Authority Board meeting web page](#).

1.5 Annotated Forward Plan – August 2021

It was resolved to approve the Forward Plan.

Part 2 – Finance

2.1 Wisbech Access Strategy (Phase 1)

It was resolved to:

- a) Approve £1.88m from the subject to approval funding within the Medium-Term Financial Plan enabling Cambridgeshire County Council to complete the purchasing of land, detailed design, and the Full Business Case for the project.
- b) Authorise the Director of Delivery and Strategy to conclude a revised Grant Funding Agreement with Cambridgeshire County Council on terms approved by Chief Legal Officer/ Monitoring Officer.

2.2 Peterborough Station Quarter

It was resolved to:

- a) Recommend to the CPCA Board drawdown of £350,000 from the Transport Response Fund for the development of a Strategic Outline Business Case

b) Note the programme to progress the development of the Strategic Outline Business Case.

2.3 March – Future High Streets Funding Bid: Business Case for Additional Combined Authority Match Funding

It was resolved to:

a) Accept the Business Case for the March Town Regeneration Future High Streets Fund Scheme

b) Approve the drawdown of the £1.1m of 'Subject to Approval' Combined Authority funding for the March Future Highstreet Fund.

c) Authorise the Chief Legal Officer and Monitoring Officer to complete the funding agreement with the grant recipient.

2.4 iMET Opportunity and Combined Authority Accommodation needs

It was resolved to:

Carry out a search exercise within the estate of the constituent councils and other public sector bodies in the area of the Combined Authority for other potential opportunities to secure office space to meet CPCA's future office needs. Output to be reported back to the Board with options for consideration.

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Combined Authority Board Decision Summary

Agenda/Minutes: [Combined Authority Board 29 September 2021](#)

Meeting: Wednesday 29 September 2021

Part 1 - Governance Items

1.1 Announcements, Apologies and Declarations of Interest

Apologies were received from Councillor Edna Murphy.

Declarations of interest were made by Councillors Bailey and Herbert in relation to Item 3.1 and 5.1, in that Councillor Bailey was a trustee of East Cambridgeshire Community Land Trust, and Councillor Herbert's partner was a Director of Cross Keys Homes Limited.

1.2 Minutes of the Combined Authority Board meeting on 25th August 2021

The minutes of the meeting on 25th August 2021 were approved as an accurate record and signed by the Mayor.

1.3 Petitions

No petitions were received.

1.4 Public Questions

No public questions were received.

1.5 Annotated Forward Plan – 19 September 2021

It was resolved to approve the Forward Plan.

1.6 Combined Authority Board and Committee Appointments September 2021

It was resolved to:

- a) Note the appointment by South Cambridgeshire District Council of Councillor John Williams as its substitute member on the Combined Authority Board for the remainder of the municipal year 2021/2022.
- b) Note the appointment by Cambridge City Council of Councillor Simon Smith as its substitute member on the Overview and Scrutiny Committee for the remainder of the municipal year 2021/2022.
- c) Note the appointment by Cambridgeshire County Council of Councillor Michael Atkins as one of its members on the Overview and Scrutiny Committee for the remainder of the municipal year 2021/2022.
- d) Ratify the appointment by Cambridgeshire County Council of Councillor Lucy Nethsingha as its substitute member on the Housing Committee for the remainder of the municipal year 2021/2022.

1.7 Appointment of Independent Remuneration Panel to review Members' Allowance Scheme

It was resolved to:

- a) Agree that ~~the an Independent Remuneration Panel of~~ **Cambridgeshire County Council and Peterborough City Council** ~~made up of the Chairs of the Independent Remuneration Panels of the Constituent Councils be~~ **approached** ~~constituted~~ to review the Members' Allowance Scheme for the Combined Authority in relation to the Mayor's allowance.
- b) ~~Discuss whether officers engage South East Employers or~~ invite an officer from a constituent council to manage the Independent Remuneration Panel.

1.8 Overview and Scrutiny Committee Arrangements - Review of Recommendations from the Centre for Governance and Scrutiny

It was resolved to:

Note the recommendations from the Centre for Governance and Scrutiny and provide any comments or feedback to the Overview and Scrutiny Committee.

Note the importance of Overview and Scrutiny Committee scrutinising Mayoral Decision Notices, as those Notices bypass the normal checks and balances of the Combined Authority.

1.9 Corporate Risk Management Strategy and Risk Register

It was resolved to:

- a) Consider, in the light of a request by the Combined Authority Audit and Governance Committee, whether the significance of the residual risk for Climate Change had been properly calibrated.
- b) Provide any comments arising to the Audit and Governance Committee.

1.10 Business Plan 2021-22 Mid-Year Refresh

It was resolved to:

Approve the 2021/22 Business Plan Mid-Year Refresh.

1.11 Local Assurance Framework Annual Review

It was resolved to:

Approve the revised Assurance Framework.

Part 2 – Finance

2.1 Budget Monitor Update

It was resolved to:

- a) Note the financial position of the Combined Authority for the year to date.
- b) Note the award of an additional £424,116 to the Combined Authority by the Department for Transport
- c) Note the increase in the Growth Hub Funding of £290.5k.
- d) Approve the Recommendation from the Business Board to increase the Growth Hub budget in accordance with the additional funding and for the requirements of the award to be delivered via the Cambridgeshire & Peterborough Business Growth Company (Growth Co.)

Part 3 – Combined Authority Decisions

3.1 Implementation of the revised Affordable Housing Programme

It was resolved to:

Note the outcome of the Ministers decision for the CPCA 2021/22 Affordable Housing Programme and the implications for any CPCA aspiration for an affordable housing programme beyond March 2022.

3.2 Consultancy Cost Review

It was resolved to:

a) Note the contents of this report and appendix.

b) Note that the procurement manager would include the External Consultancy Need Assessment form as part of the procurement process.

3.3 Intra Group agreement between the Combined Authority and Cambridgeshire and Peterborough Business Growth Company Limited (Growth Co)

It was resolved to:

Approve the draft intra group agreement included as Appendix 1.

3.4 March Area Transport Study - September 2021

It was resolved to:

a) Note the progress of the March Area Transport Study;

b) Approve the use of £180,000 from the existing approved budget agreed previously by the Combined Authority Board in August 2020 to be used to commence detailed design for Broad Street.

By recommendation to the Combined Authority Board

Part 4 – Transport and Infrastructure Committee recommendations to the Combined Authority Board

4.1 Zero Emission Bus Regional Area (Zebra) Phase 2

It was resolved to:

a) Recommend the CA Board approve allocation of £1.963m for the delivery of ZEBRA buses, subject to funds being available following a review of existing Transforming Cities Fund commitments.

- b) Recommend the CA Board delegate authority to the Head of Transport, in consultation of the Mayor, authority to deliver the ZEBRA buses. This is subject to the DfT application being approved.

4.2 Cambridge South Station

It was resolved to:

Approve the retention by Network Rail of the retention of the underspend on the previous planning phase in order to support future work **subject to funds being available following a review of existing Transforming Cities Fund commitments.**

4.3 Transforming Cities Fund

It was resolved to:

Note the contents of the report to the Transport and Infrastructure Committee on 8 September 2021.

4.4 E-Scooter and E-Bike Update

It was resolved to:

- a) Approve the extension of the e-scooter trial from October 2021 to March 2022 to continue our learning.
- b) Approve the expansion of the current E-bike network region wide and to work with officers in constituent authorities and cycle groups to agree the exact location for the installation of the electric bike sites.

Part 5 – Housing and Communities Committee recommendations to the Combined Authority Board

5.1 £100k Homes Policy Closure

It was resolved to:

- a) Approve the cessation of promotion of the £100k Homes policy, and implement its closure.
- b) Communicate with all those who had registered an interest in the £100k Homes scheme and advise of the affordable housing schemes already being supported by the CPCA with contact details.

Part 6 – Skills Committee recommendations to the Combined Authority

6.1 Adult Education Budget Reserve Fund and Innovation Fund for 2021-22

It was resolved to:

- a) Approve funding to be allocated from the Adult Education Budget (AEB) Reserve Fund for the 2021/22 academic year to the thematic programmes as set out below:

TABLEA: Reserve Fund Thematic Programme	Allocation
1. Commissioning carry-forward for 2022/23	£ 500,000
2. Provider Capacity Building	£ 250,000
3. Strategic Partnership Development	£ 250,000
4. Reserve for over-delivery of Level 3 Adult Offer	£ 250,000
5. Unlock with Level 3 Marketing Campaign and Publications	£ 30,000
6. Contingency (for unforeseen programme expenditure)	£ 220,000
TOTAL	£ 1,500,000

- b) Delegate authority to the Director of Business and Skills in consultation with the Chief Finance Officer and Monitoring Officer, to enter into grant funding agreements with providers on behalf of the Combined Authority, for projects under the themes;
- c) Delegate authority to the Director of Business and Skills, in consultation with the Chief Finance Officer and Monitoring Officer to enter into grant funding agreements for the Innovation Fund, with existing AEB providers, as required;

d) To note the approach to the Innovation Fund for 2021/22.

Part 7 – Business Board recommendations to the Combined Authority

7.1 Format of Business Board Meetings

It was resolved to:

Approve the proposed format change for future Business Board meetings and to ask the Monitoring Officer to make the changes to the constitution described in this report **at paragraph 1.6**.

7.2 iMET Investment Update and Recovery Recommendations

It was resolved to:

- a) Accept the offer of £3.15m from a local private company and delegate authority to the Director of Business and Skills, in consultation with the Section 73 Officer, the Monitoring Officer and the Mayor, to finalise the completion of all legal and financial aspects of the sale.
- b) Release Cambridge Regional College from the original Grant Funding obligations in return for foregoing any income from the sale in favour of the Combined Authority.
- c) Agree that the Combined Authority should enter into a new agreement with Cambridge Regional College in relation to the equipment to continue delivery of learner and apprenticeship outcomes to the relative value of the equipment being retained by them.

COUNCIL	AGENDA ITEM No. 12
10 NOVEMBER 2021	PUBLIC REPORT

MOTIONS ON NOTICE

The following notice of motion has been received in accordance with the Council's Standing Orders:

1. Motion from Councillor Murphy

“Council notes the development in policy around the licensing of sex establishments by Bristol City Council and requests that the Licensing Committee considers the formulation of a policy for Peterborough of nil establishments, with any recommendations to return to Full Council for adoption.”

2. Motion from Councillor John Fox

“On recent visits to Peterborough City Hospital, it has been noticed that when police officers bring a patient into Accident and Emergency, who is in custody, they are treated the same as any other member of the public.

This may seem to some as equality and the right thing to do, however is ill-logical and not cost effective to the tax-payers of Peterborough.

Most people in custody will be escorted by two warranted officers and there will be a vehicle parked in the car park.

As the waiting time during the busy periods can be in excess of six hours, this is not only taking two full-time officers and a car off the streets of Peterborough but is also totally impracticable. It would benefit all parties if people in custody were seen urgently so the officers can get back on the road serving the general public.

Therefore Council resolves:

- 1. For the Director of Public Health to liaise with the Clinical Commissioning Group to determine if a system can be implemented whereby a room is set aside from the public for this purpose so the public are not in any fear or intimidation from the person in custody. Also, with regards to the person in custody's identity being restricted, as they maybe in handcuffs but not possibly at this stage charged with any offences and a crowded reception area is equally not ideal for the persons anonymity.**
- 2. For the Cabinet Member for Adult Social Care, Health, and Public Health to write to our two Members of Parliament, setting out the above as areas of concern.”**

3. Motion from Councillor Murphy

Peterborough City Council:

- i. acknowledges the conscientious efforts made by most users who enjoy firework displays in a

- responsible manner
- ii. recognises that fireworks are used for a variety of motives for reasonable enjoyment
- iii. further recognises that some users misuse fireworks and cause considerable irritation to residents, pets and the city as a whole
- iv. believes that action needs to be taken to raise awareness about the use of fireworks by doing the following:
 - a) Educating people on the use of fireworks, endorse and promote the Office of Product Safety and Standards national firework campaign, using both literature provided, and the council's social media platforms to maximise the effectiveness of the campaign.
 - b) Collating data of firework related disturbance and misuse made to the council and partner agencies to enable the council to provide evidence backed submissions of their impact on communities to national firework related policy reviews.
 - c) Engaging with secondary schools through the Council's Education Department to raise awareness among children and circulate freely available material to support the correct use of fireworks
 - d) Promoting awareness amongst community associations and networks so that they can help spread the message.
 - e) Joining the Fire and Rescue Service in their campaign on fireworks
 - f) Writing to government to encourage a revision of firework standards to reduce maximum decibel levels to 90db, from 120db, thereby reducing noise nuisance, and the harm to pets and animals.
 - g) Collating and gathering supporting evidence over the next 12 months in relation to the use of fireworks including complaints and misuse. The data will be used to present a case to government to ask for legislative change to prevent category F3 fireworks which are intended for large open space areas being sold other than to event organisers, thereby reducing noise nuisance, and the harm to pets and animals.'

Council resolves to do all it can to help reduce misuse of fireworks by working cross-agency and cross-community throughout the city.”

4. Motion with Major Implications from Councillor Murphy

“In Peterborough many residents have expressed concern about the situation concerning Palestine with hundreds of residents attending rallies held in Cathedral Square.

This Council resolves to write to the County Pension Fund (part of the Local Government Pension Scheme) urging that they adopt policies requiring them to divest from all companies active in Israeli settlements in Palestine and all arms companies which supply weapons to Israel.”

Briefing Note from Corporate Director of Resources:

"The Council has requested information from the Cambridgeshire Pension Fund and can confirm that it has holdings in Israeli companies within particularly the passive funds (amounting to approx. £3m out of £950m) as well an isolated holding of Booking within one of our other managers. However, it does not have the information to identify if these investments, or indeed other investments in the fund, are directly linked to the items in the motion.

The fund has a Statement of Investment Principles which set out how it invests funds and these are refreshed on a periodic basis. It is the responsibility of the fund to make the best return possible within those investment principles. This is especially important for the Council given the present Pension Fund deficit (as per Note 7 in the 2020/21 Statement of Accounts) is £321m and this has to be recouped.

Any changes must be made through the Pension Committee **but members must be minded that they have an onus to maximise returns within those Investment Principles** as this is a significant yearly

revenue cost to the Council given the deficit position."

5. Motion from Councillor Sandford

"That Peterborough City Council:

(i) Acknowledges the efforts that this Council has made to reduce greenhouse gas emissions and promote renewable energy, in furtherance of its aim to get the Council and the City to net zero carbon by 2030.

(ii) Further recognises

- that very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,
- that making these financial costs proportionate to the scale of a renewable electricity supplier's operation would create significant opportunities for local companies, community groups and councils to be providers of locally generated renewable electricity directly to local people, businesses and organisations, if they wished, and
- that revenues received by such local companies, community groups or councils that chose to become local renewable electricity providers could be used to help improve the local economy, local services and facilities and to reduce local greenhouse gas emissions;

(iii) Notes that the Parliamentary Environmental Audit Committee, as a result of its 2021 Technological Innovations and Climate Change inquiry, recommended that a Right to Local Supply for local energy suppliers be established to address this;

(iv) Accordingly resolves to support the Local Electricity Bill, currently supported by a cross-party group of 264 MPs and which, if made law, would establish a Right to Local Supply which would promote local renewable electricity supply by making the setup and running costs of selling renewable electricity to local customers proportionate to the size of the supply company; and

(v) Further resolves to ask officers to inform the local media of this decision and write to our local MPs urging them to support the Bill in Parliament."

6. Motion from Councillor Day

"The impacts of climate change in the UK and around the world are clear and demand urgent action. We are already witnessing changes that impact lives and livelihoods and reshape landscapes and communities. 2020 was the first time that heat, rain and cloudless periods all ranked in the top 10 years since accurate records began. Total rainfall from extremely wet days has increased by around 17% over 2008- 2017, for the UK overall, so as well as increased rainfall overall, intense rainfall poses additional problems. The rate of change is increasing, and causing alarm to scientists, as reported by the IPCC earlier this year.

We are experiencing warmer & wetter winters, hotter & drier summers, with high variability, increases in average & extreme temperatures, changes to rainfall patterns, leading to flooding in some places, & water scarcity in others, increased frequency & intensity of wildfire. As we reduce greenhouse gas emissions to net zero, we must also adapt and build resilience to current and future changes to our climate.

Peterborough experienced extreme rainfall in July 2020 with direct impacts on residents and local infrastructure. Bourges Boulevard was again flooded causing vehicles and ambulances to come to a standstill. Flooding caused significant tailbacks on the Fletton Parkway heading into Eye, with cars left abandoned on the roadside. The recently opened Aldi store at PE1 Retail Park was flooded and Queensgate bus station had to be closed due to water levels and the Car Haven was flooded. Other

streets around Dogsthorpe and Welland were flooded.

This council agrees to:

- Ask the Executive Director of Place and Economy to produce a costed proposal, including funding streams to the Cabinet Member for the development of a climate change adaptation action plan.
- Ask the Cabinet Member to consider the above proposal once funding has been identified.
- The following climate change adaptation action plan specification:
 - The action plan should assess past and future risks to residents, organisations and the council from extreme weather events or hazards arising from a changing climate, including the impact of:
 - Surface water flooding from extreme rainfall
 - Extreme heat and cold in homes especially at night
 - Extreme temperatures in workplaces
 - Extreme wind, hail, rainfall and drought
 - The action plan should include estimated costings for the adaptation and resilience measures that are required to protect Peterborough from the disruption caused by extreme weather events.
 - The action plan should identify methods of funding this work.
 - The action plan should be produced in consultation with the Combined Authority and national government along with local organisations and residents.
- Ask the Growth, Environment and Resources Scrutiny Committee to consider the action plan for recommendation to Cabinet.”

7. Motion from Councillor Hogg

“Council notes that:

Currently, when dealing with planning applications, applications to carry out work on Protected Trees, and applications for advertisement consent, listed building consent and conservation area consent, the decisions are delegated to officers, via the Executive Director of Place and Economy, apart from a list of exceptions which are then heard by the Planning and Environmental Protection Committee.

One such exception is applications known to be submitted by or on behalf of a Councillor, Director or Head of Service of the authority (or their spouse/partner). This is to give greater transparency to these decisions for the general public.

Council resolves to:

Ask the Planning and Environmental Protection Committee to consider adding to this list of exceptions any planning applications to carry out work on Protected Trees, applications for advertisement consent, and listed building consent which relate to properties and/or protected trees that are owned by the council. This will allow for greater transparency to these decisions for the general public.”

COUNCIL	AGENDA ITEM No. 13(a)
10 NOVEMBER 2021	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance	
Contact Officer(s):	Pippa Turvey, Democratic and Constitutional Services Director	Tel. 452460

NOTIFICATION OF CHANGES TO THE EXECUTIVE DELEGATIONS

RECOMMENDATIONS	
FROM: <i>Director of Law and Governance</i>	Deadline date: <i>N/A</i>
It is recommended that Council note the changes made by the Leader of the Council to the Executive Scheme of Delegations.	

1. PURPOSE AND REASON FOR REPORT

- 1.1 The purpose of this report is to advise Council of changes made to the Executive Delegations by the Leader and for Council to note these changes.

2. CHANGES TO THE EXECUTIVE DELEGATIONS

- 2.1 At the meeting of Annual Council on 26 May 2021, the Leader of the Council notified Council of his scheme of delegations. This included the delegation under the Finance Portfolio '(h) Discretionary Rate Relief'.

- 2.2 The Leader has amended this delegation as below:

Part 3 Section 3 Delegations – Executive Functions

Cabinet Member for Finance

(h) Discretionary Rate Relief in excess of £500,000

- 2.3 The Leader has added to the officer delegation scheme as below:

Part 3 Section 3 Delegations – Officer Delegations

***Delegations to Officers: Corporate Director Resources
Finance***

(r) to authorise Discretionary Rate Relief under £500,000

6. IMPLICATIONS

Financial Implications

- 6.1 There are no direct financial consequences arising from this report.

Legal Implications

6.2 All the relevant legal implications are addressed within the report.

Equalities Implications

6.3 There are no equalities implications arising from this report.

Carbon Impact Assessment

6.4 There is no change to the Council's carbon impact arising from this report.

7. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

7.1 Peterborough City Council's Constitution – Part 3, Delegations Section 3 – Executive Functions

Peterborough City Council's Constitution – Part 3, Delegations Section 3 – Officer Delegations

7.2

Peterborough City Council Annual Council Meeting 26 May 2021 – Minutes

8. APPENDICES

8.1 None.

COUNCIL	AGENDA ITEM No. 14(a)
10 NOVEMBER 2021	PUBLIC REPORT This report contains an exempt Annex, not for publication, by virtue of Paragraph 4 of Schedule 12A of Part 1 of the Local Government Act 1972.

EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL

EMPLOYMENT COMMITTEE RECOMMENDATION – APPOINTMENT TO THE CHIEF EXECUTIVE AND HEAD OF PAID SERVICE AND DETERMINATION OF SALARY

Employment Committee, at its meeting on 1 November, received a report in relation to the appointment to the Chief Executive and Head of Paid Service.

IT IS RECOMMENDED that Council, as set out in the exempt Employment Committee recommendation:

1. Appoint to the post of Chief Executive/Head of Paid Services.
2. Appoint as Electoral Registration Officer and Returning Officer.
3. Agree the appropriate salary within the Council’s senior manager Hay pay structure.

The attached Employment Committee recommendation, original Employment Committee report, and original appendices are NOT FOR PUBLICATION in accordance with paragraph 4 of Schedule 12A of Part 1 of the Local Government Act 1972 in that it contains information relating to contemplated consultations or negotiations in connection with a labour relations matter arising between the authority and employees or office holders of the authority. The public interest test has been applied to the information contained within the exempt report and it is considered that the need to retain the information as exempt outweighs the public interest in disclosing it.

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